



Staff Senate
Thursday, February 16, 2023. 11:00 AM
WSC Alumni Room

Voting Attendees:

Jenae Hunter - President
Montana Ackman – Recorder
Brandon Delvo – Staff Senate Advisor (Teams)
Carol Campbell – Finance Office
Jared Ward - Athletics
Jeremy Rosaly-Snyder - IT
Keith Rath – Adult Learning
LeeAnn Clark – Student Services
Alex Herman– Athletics

Non-Voting Attendees:

Lynne Raymond - Faculty Senate Member
Alex Sims - Student Senate Member
Remi Herman – Records (Teams)
Brenna Lordemann – Adult Learning (Teams)
Sandi Lillehaugen – HR (Teams)
Andrea Carver – Financial Aid (Teams)
Chris Kadrmas – Student Life/Housing (Teams)
Brittney O’Neill – Enrollment Services (Teams)
Rylee Conlan – Enrollment Services (Teams)
Erin Kay – Financial Aid (Teams)

Facilitator: Jenae Hunter, President

1. **Call to Order** - Meeting called to order at 11:04 AM by President Hunter.
2. **Additions or Deletions to the Agenda / Approval of the Agenda** – President Hunter asked that, if necessary, we address item 5.a. on the agenda until Joe Campbell arrived as he was running late.
 - a. *Senator Clark made a motion to approve the agenda with the change requested by President Hunter, Senator Rath seconded, discussion (none), all in favor, motion carries, agenda approved with aforementioned change.*
3. **Approval of Minutes** –
 - a. **January 24,2023 Regular Meeting**
 - i. *Senator Clark made a motion to approve the January 24,2023 Regular Meeting as is, Senator Rosaly-Snyder seconded, discussion (none), all in favor, motion carries, minutes approved.*
4. **Old Business**
 - a. **Staff Senate Window Clings**
 - i. **Design Approval**– Senator Rosaly-Snyder presented his design for the window clings. After a discussion regarding the layout of the design (Staff Senate asked that the design be centered on the window cling), President Hunted indicated that a final design would be sent out via email for Staff Senate to review before ordering thus,
 1. *Senator Ackman made a motion to approve the design with the suggested changes, Senator Campbell seconded, discussion (none) all*



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in favor, motion carries, the Staff Senate Window Cling Design is approved with the aforementioned changes.

- b. Electing a New Vice President for Staff Senate (President Hunter will send out a Qualtrics Vote Link)** – There was a brief discussion about the most ethical and equitable way to vote for a new Vice President as Senator Ackman opposed voting via a Qualtrics link as doing so would be a gray area according to Staff Senate’s bylaws and would not be best practice as we conduct our meetings according to Robert’s Rules of Order. The group agreed to vote to nominate candidates and then vote by Roll Call to vote in the new Vice President from the nominees.

i. Senator Campbell made a motion to nominate Senator Clark as a candidate for Vice President of Staff Senate, Senator Rath seconded, discussion (none), all in favor, Senator Clark is nominated as a candidate for Vice President of Staff Senate.

ii. Senator Ward made a motion to nominate Senator Campbell as a candidate for Vice President of Staff Senate. Senator Campbell politely declined the nomination.

1. Senator Ackman made a motion to elect Vice President candidate Clark as Vice President of Staff Senate via Roll Call vote, Senator Rath seconded, discussion (none), Roll Call: President Hunter – Aye, Senator Ackman – Aye, Senator Delvo – Aye, Senator Ward – Aye, Senator Rosaly-Snyder – Aye, Senator Rath – Aye, Senator Clark – Aye, Senator Herman – Aye, all in favor, motion passes, Senator Clark is elected as Staff Senate’s Vice President effective immediately.

5. New Business

- a. Voting in a New Senator – Joe Campbell – TrainND** – This item occurred after 5.d.iii.
- i. Senator Rath made a motion to accept Joe Campbell as a new Senator on Staff Senate, Senator Herman seconded, discussion (none), Senator Carol Campbell chose to abstain from the vote, all other Senators voted in favor of adding Joe Campbell as a Senator on Staff Senate, the motion carries, Joe Campbell is added to Staff Senate as a Senator and will represent TrainND on Staff Senate.*



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- b. **Open Discussion on Staff Senate President Position (President Hunter will send out a Qualtrics Vote Link)** – President Hunter informed Staff Senate stated that she did not attend the WSC all-staff staff meeting with HR that was held on February 9th as some of the concerns that were to be brought forward were concerns about her leadership of Staff Senate and concerns that she was abusing her role on Staff Senate as she is the Executive Assistant to President Hirning. President Hunter said that if Staff Senate wanted to motion for her removal as President of Staff Senate, she would respect that. She did remind Staff Senate that, in the past, WSC Vice President for Student Affairs had been both the Executive Assistant to the President of WSC and President of Staff Senate as she was now and no one had brought concerns forward about that. She additionally stated that she felt that she kept her roles separate and did not inform the President Hirning of what was going on in Staff Senate until Staff Senate had made an official decision on the matters and that the concerns being brought forward were very hurtful. Senator Ackman pointed out that the decision to stay on or step down from the position of Staff Senate President actually belonged solely to President Hunter as there is nothing in Staff Senate’s Bylaws that allows for the removal of an elected officer and that, should Staff Senate wish to vote, they could only do the equivalent of a vote of no confidence as there was no guidance on this matter in Staff Senate’s Bylaws. Vice President Clark informed Staff Senate that each Senator has the duty to represent their respective departments on Staff Senate and to bring forth concerns if there are concerns. Vice President Clark also stated that there are better ways for staff to handle their malcontent and that there should be a process of some kind set in place such as submitting an anonymous letter with the concerns as having documentation when Staff Senate would be considering such a large decision is pivotal Senator Ward asked if President Hunter found it difficult to be in her position (Executive Assistant to the President of WSC) and on Staff Senate. President Hunter stated that it has been hard and that, in general, it has not been hard but in the current situation it has been hard. She indicated that she had never had anything happen before like the WSC all-staff staff meeting with HR and that it had been hurtful and made her question if she wanted to continue down this road as it had been a very hurtful process so far and that she feels she is sitting in the line of fire. Senator Rath stated that while WSC holds the grant for the ALC, ALC employees are not



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officially WSC employees but we should not be hurting people in the way that President Hunter is being hurt. You do not have to like people, but you do need to respect them as people. The general consensus after the conversation was that we all need to be professional, treat others with respect, and provide a united front to students.

- c. **Teton Buzz Approval – February Installment** – President Hunter and Senator Delvo went over plans for the February installment of the Teton Buzz which would primarily be the links to the Staff and Faculty Shout-Outs and that the first regular installment of the Teton Buzz would go out in March.
 - i. *Senator Ackman made a motion to approve the February installment of the Teton Buzz as is, Senator Rath Seconded, discussion (none), all in favor, motion carries, February Installment of the Teton Buzz approved.*
- d. **Senate Updates**
 - i. **North Dakota Staff Senate (Jenae)** – President Hunter informed Staff Senate that our new Vice President would be joining her on North Dakota Staff Senate (NDSS) moving forward. She also briefed Staff Senate about North Dakota HB1446 as it would affect tenured faculty and NDSS. She offered to send it out to Staff Senate for Senators to review. She also stated that NDSS was working on a letter of opposition and she wanted to know if Staff Senate wanted her to sign it on WSC Staff Senate’s behalf. The consensus was that if it were sent out to Senators prior to the signing, Staff Senate was on board.
 - ii. **Faculty Senate (Carol)** – Senator Campbell shared with Staff Senate the notes that she had regarding the various Faculty Counsel and Senate meetings had throughout the month of February. Some of the highlights were that Faculty Senate continued to work on the update of Policy 612-Faculty Grievances. Faculty Senate also looked at policy writing for who will carry the Ceremonial Mace that is currently being designed for WSC and when and how the Ceremonial Mace is to be used. Faculty Senate also used a sample letter so submit testimony in opposition to North Dakota HB1446. Faculty Sunshine club voted to add pets if they pass away.



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- iii. **Student Senate (Brandon)** – Senator Delvo shared that there were three application for three new people to join Student Senate and the hope was to get a good mix of Freshman and Sophomores.
 - e. **Department Updates** – The preceding discussions took up all of the time that Staff Senate had set aside for the meeting, so Department Updates were foregone for the meeting and President Hunter reminded Senators to send their Department Updates to Senator Ackman prior to the meeting of Staff Senate to make the Department Updates portion of Staff Senate meetings take up less time.
 - i. **Adult Learning Center**
 - ii. **Athletics**
 - iii. **Business Office** – Senator Carol Campbell sent the following Business Office Department Update via email after the meeting:
 - 1. It is the time of the year for annual trainings to be completed. Theft/Fraud training needs to be completed by February 17. JPMorgan Purchasing Card training needs to be completed by February 24.
 - 2. Dr. Hirning sent an email asking all of us to watch our spending. If anyone has questions regarding where they stand with their department budget, please reach out to Krista in the Business Office.
 - iv. **IT**
 - v. **Marketing**
 - vi. **Student Services** – Senator Ackman reminded Staff Senate that February is Financial Aid Awareness Month and that, as such, the WSC Financial Aid Department would be closed February 29th through February 31st in observance of Financial Aid Awareness Month.
- 6. Suggestion Box**
- 7. Round Robin**
- 8. Adjournment**
- a. *Vice President Clark made a motion to adjourn the meeting, Senator Rosaly-Snyder seconded, discussion (none), all in favor, motion carries, meeting adjourned at 12:29 PM.*

Respectfully submitted,

Montana Ackman

WSC Staff Senate Recorder