



Executive Cabinet Minutes
Monday, April 3, 2023. 9:00 AM
Alumni Room

Members:

Robert Benson (Non-Voting Member)-*Absent*
Hunter Berg – *On Teams*
Brandon Delvo
Maren Furuseth
Dr. Bernell Hirning
Jenae Hunter (Non-Voting Member)
Megan Kasner

Krista Lambrecht
John Mercer
Wanda Meyer
Kenley Nebeker - *Absent*
Keith Olson - *Absent*
Jayden Olson
Clay Sponable

Action Item

1. Minutes approval for March 20th
2. Agenda additions and approval
 - a. Brandon motion to approve the additions to the agenda and minutes from the last meeting. JJ second.
 - i. Committee Approved

Running Agenda

1. Enrollment/Recruitment (Megan/Brandon)
 - a. Reviewed Enrollment report. (*report attached). Admissions will be traveling to High Schools.
 - b. Book scholarships will be given on May 9th for students who enroll before May 9th.
 - c. Jordan is at the FBLA in Bismarck and Hailey will be joining the admissions department at high schools. Recruiters are working on rescheduling and doing virtual options with high schools.
2. Sanford updates
 - a. No update

Agenda

1. Legislative update (Dr. Hirning)
 - a. Discussion on Senate visit.
 - b. SBHE – voted on Tik Tok as of July 1st, state-owned devices, and school Wi-Fi will be banned from using Tik Tok. Darin King will be looking for ways to use Tik Tok safely for marketing purposes only.
 - c. Update on bills that are moving through the legislature.
2. Open positions update (Dr. Hirning)
 - a. 17 applications came in for VPAA, Sandi, and Lloyd will be screening the applicants today and tomorrow. Once the screened applicants come through, the committee will get together to review them. An email will be sent out later today or tomorrow morning for interview questions from the committee.
 - b. HR post closes on the 16th.
3. U Mary (Dr. Hirning)

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- a. Update on the U Mary articulation agreement and addressed the SBHE discussion.
 4. Summer Hours
 - a. Please get with your departments to discuss summer hours.
 5. Crighton Childcare update (Dr. Hirning)
 - a. Recurring meetings with JE Dunn Construction on the Daycare.
 - b. Final headcount (at this time) - 65-70
 6. Turf project (Krista, Dr. Hirning)
 - a. RFP for architect services went to bid.
 7. Edit to Bylaws
 - a. Krista motion to approve the bylaws with additions and edits. JJ second
 - i. Committee approved.
 8. Alcohol Permit
 - a. U Mary Social
 - i. Jayden motion to approve alcohol permit for U Mary event. Brandon Second.
 1. Committee approved.
 9. HLC update
 - a. HLC approved our on-campus visit for Fall 2024.
 10. E-sports
 - a. Discussion on adding e-sports as a certificate to Sports Management.
 - i. Jayden is reaching out to UND to have a discussion on the process.
 1. **Tabled** to April 17th – Jayden to report back from UND and add FinWorks and Matt King to the conversation.

Round Robin (Informational, not part of minutes)

IT – Update on the daycare meeting that JJ had with Nate. Update on TrainND IT Updates.

Marketing – Worked with Farmers Union on adding a page for the WSC Ag program. Running the ad in May and August. Press releases on Book scholarships and FBLA Winners will be going out later this week. Working on grad program. Welding is having their trailer raffle, \$25 each.

Student Services – With admission and other departments going to enrollment at the high schools.

Academic – Working on Highschool payments. Maren and Wanda meet with each program coordinator to review and add documents to the s-drive that were needed.

Finance – Working on Budget. Discussed legislative updates that pertain to budget.

Athletics – Discussed NJCAA rules that may be changing, the academic committee within the NJCAA will make a change. Softball and Baseball schedule changes. WSC Clay Target started shooting last week with 13 shooters.