



Executive Cabinet Minutes
Monday, December 19, 2022. 9:00AM
Alumni Room

Members:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Hunter Berg | <input type="checkbox"/> John Mercer |
| <input checked="" type="checkbox"/> Brandon Delvo | <input type="checkbox"/> Kenley Nebeker |
| <input checked="" type="checkbox"/> Dr. Bernell Hirning | <input checked="" type="checkbox"/> Keith Olson |
| <input checked="" type="checkbox"/> Jenae Hunter (Non-Voting Member) | <input checked="" type="checkbox"/> Jayden Olson |
| <input checked="" type="checkbox"/> Megan Kasner | <input type="checkbox"/> Clay Sponable |
| <input checked="" type="checkbox"/> Krista Lambrecht | <input checked="" type="checkbox"/> Dr. Kim Weismann (Non-Voting Member) |
| <input checked="" type="checkbox"/> Katie Makris | <input checked="" type="checkbox"/> Kim Wray |

Action Item

1. Agenda approval.
 - a. Hunter motion to approve agenda with the additions. Keith second.
 - i. Committee approved

Running Agenda

1. Enrollment/Recruitment (Megan/Brandon)
 - a. Head Count: 614
 - b. FTE; 395
2. Sanford updates
 - a. Things are on hold while the merger with Fairview is happening.
 - b. U of Mary is trying to get a scholarship from the Diocese or Sanford to cover 100% tuition and fees for the 3rd & 4th semester.
3. Strategic Planning (Kim Wray)
 - a. Extending the deadline for teams to send Kim there documents and data to Feb 1st.

Agenda

- 1.) Update on Revenue and Expenses for FY23 (Dr. Hirning)
 - a. Krista gave an update on Revenue and Expenses.
 - b. Asked questions on the P3 project.
- 2.) Legislative Update (System asks) (Dr. Hirning)
 - a. 6% - 4% for pay raises.
 - b. One time 7.5% increases for budget for inflation.
 - c. Only a few Capitol projects were supported by the Governor.
 - d. 10 million to fund the re-energize project with legacy funds.
 - e. Higher Ed is 10,11,12 of January. WSC is scheduled for the 12th.
- 3.) Performance Review Discussion (Fiscal year or calendar year?) (Dr. Hirning)
 - a. For fiscal year performance review need to be done March – beginning of April.

-
- b. Depending on legislative verbiage there will need to be discussion on Performance base review.
 - i. Performance Review Discussion will be added to the next EC.
 - 4.) Enterprise Risk Management – Identify Control Activities (Krista/ Dr. Hirning)
 - a. Enrollment decline – Increased Marketing out reaches, programs, partnerships, and
 - b. Turnover – Early stages for compensation review
 - c. Institution Knowledge – Early Stage of creating process documents
 - 5.) Criminal History Records Check Policy (Kim Wray)
 - a. Updated from Faculty Senate
 - i. Tabled due to Staff Senate
 - 6.) NDUS Legal Counsel (Dr. Hirning)
 - a. Chris Pieske has taken a new job for NDUS and the job will be vacant starting January 1st.
 - 7.) Active Shooter Training (Dr. Hirning)
 - a. Will be reaching out for Training
 - 8.) Garvin Stevens
 - a. Garvin Stevens has passed away last week. Press release will be coming out soon and Dr. Hirning and Professor Stenberg will be on Keys radio to provide history on his time at WSC.

Round Robin

Athletics – Sanford athletic Training starts tomorrow. Arizona trip was canceled.

SBDC – Due to increase interest rate there has been a decline in activity.

Faculty – Due Lactation survey

Finance – Room board and fee have been approved. Finance will be going over cost for next year.
Security bid opens Thursday. UAS park bid open.

Marketing – Updated Cabinet on The Herald link clicks, radio, recruiter outreach, Teton Corner, updated on Tic Tok app.

Academic Affairs - Getting grades and final finished up.

Student Services - Registrar will start January 3rd.