Executive Cabinet Minutes  
Monday, October 17, 2022. 9:00AM  
Alumni Room

Members:
☒ Hunter Berg  ☒ John Mercer  
☒ Brandon Delvo  ☒ Kenley Nebeker  
☒ Dr. Bernell Hirning  ☒ Keith Olson  
☒ Jenae Hunter (Non-Voting Member) ☒ Jayden Olson  
☒ Megan Kasner  ☐ Clay Sponable  
☒ Krista Lambrecht  ☒ Dr. Kim Weismann (Non-Voting Member)  
☒ Katie Makris  ☒ Kim Wray

Action Item
1. Minutes approval from Oct. 3.
   a. Kenley motion to approve minutes from last meeting. JJ second.
      i. Committee approved
2. Agenda approval
   a. Kim motion to approve the agenda updates. Krista second.
      i. Committee approved

Running Agenda
1. Sanford updates
   a. November 9th is the updated Committee meeting.
2. Enrollment/Recruitment
   a. Jordan and Hallie traveling to schools in Montana and Western ND. They replenished store recruitment paperwork

Agenda
1. Alcohol Permit Application
   a. Women’s Teton 50th
      i. Kim motion to approve alcohol permit for Women’s Teton 50th years. Kenley second.
      1. Committee approved
2. Re-Energize ND Initiative (Dr. Hiring)
   a. Focuses on workforce training. President Easton and President Shirley are a part of this committee.
   b. 10 million dollars for 4-6 year pilot project. Recruit works for Oil & Gas sector. Will include all Universities.
   c. Some will be hired for the system office to oversee this initiative.
3. OMB Budget Discussion (Dr. Hiring)
   a. All universities shared budget ideas
   b. Dr. Hirning shared WSC new projects and programs with OMB
4. Grant Writer/Administrator Position Update (Dr. Hiring)
a. Interviewing for later this week or next. 3 candidates. One candidate could do full-time the other two part time remote.

5. SCC3 Grant (Dr. Hiring)
   a. Working with “Sustaining Community College Grant”
   b. Focus of this grant is Welding program. $200,000 to add an addition person for teaching on nights, weekends, supplies, and recruiter.
      i. We will know in a few weeks if we will receive this request.

6. CTE Update-Bakken Skills Initiative (Dr. Hiring)
   a. Will be updating the date from NOV.8th.
   b. Discussion will include what each CTE’s will offer for training and if we would like a shared Director.

7. I 9 Update
   a. Audit was found that back 3 years from 2019, found that I-9’s were found that we have not been completing this on day one.

**Round Robin**

SBDC – Main Street summit

Finance –

Sports – Clay Target traveling to Alexandria, Volleyball last 2 games, Hockey has their first game Wednesday with tailgate party. Basketball has a few scrimmages set for this week as well. Chelsea sends a weekly update of games

TrainND - UAS FFA College Initiative has accepted TrainND. UAS council has started, and Kenley has accepted a 5 year board position.

Academic – December 16th 1-4pm is new Strategic Planning and E-portfolio. Working on your insurance argument’s this date. 2 + 2 agreement for Engineering for UND has been signed. Working with WHS on career readiness and adding a few dual credit certificates.

IT – Password updated needs to be done before the end of the day. Moving forward with Teams voice.

Marketing – App days with Hallie and Jordan update. Athletics radio with Donovan. CTE requests Diesel, Massage, IT and Petroleum feedback on digital requests.