



Executive Cabinet Minutes
Monday, March 20, 2023. 9:00 AM
Alumni Room

Members:

Robert Benson (Non-Voting Member)-Absent
Hunter Berg - Absent
Brandon Delvo
Maren Furuseth
Dr. Bernell Hirning
Jenae Hunter (Non-Voting Member)
Megan Kasner

Krista Lambrecht
John Mercer
Wanda Meyer
Kenley Nebeker
Keith Olson
Jayden Olson
Clay Sponable

Action Item

1. Minutes approval for January 23rd
2. Agenda additions and approval
 - a. Kenley motion to accept the agenda with additions. Keith second
 - i. Committee approved.

Running Agenda

1. Enrollment/Recruitment (Megan/Brandon)
 - a. Schedule is open and students can enroll.
 - b. Recruiters are going to high schools and tomorrow going to Bismarck for open legislation day.
2. Sanford updates
 - a. No update currently.

Agenda

- 1.) TAP update (Dr. Hirning)
 - a. Meeting with the foundation happened two weeks ago. Discussion on Foundation contributions to early entry.
 - b. Newest update there is a Doris Marcuax scholarship and they are paying for early entry:
 - i. For this semester this scholarship paid for about \$60,000.
 - ii. Meeting is scheduled for tomorrow afternoon at the foundation with the Trust Coordinator, Amanda.
- 2.) E-Sports (Dr. Hirning)
 - a. Discussion on NJCAA-E level E-sports and adding this as a sport.
 - b. Invite Finworks to the next Executive Cabinet for a discussion on what other colleges are doing.
- 3.) U-Mary (Dr. Hirning)
 - a. 4 articulation agreements are signed and put into place.
 - b. U-of Mary wants an Open House next Monday at 4 pm.
 - c. Scholarships are available for students to cover tuition and fees.
- 4.) Security

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- a. Update on the meeting.
 - b. Discussion on opening and locking doors.
 - c. Active Shooter Videos
 - i. <https://youtu.be/TeOdxKozra0>
 - ii. <https://youtu.be/8rDdY4EaKVY>
 - 1. Please email feedback on videos.
- 5.) HR and VPAA update
- a. HR position should post this week. A committee will be put together and sent out later this week.
 - b. VPAA position is open for a few more weeks.
 - i. Screening application is Monday the 3rd.
 - ii. Formal interview committee and a subcommittee will be created later this week. Everyone in the subcommittee will have an opportunity to give feedback when asked.
 - iii. Dr. Hirning will send out the names of those who are on both committees later this week.
 - iv. Afternoon of the 13 and 14 will have a forum for an hour, then an hour interview, and then Dinner or lunch with the candidate.
 - v. Sandi will be here as our HR Interim and Loyld Halverson will be in the subcommittee.
 - 1. An email will be sent out to all staff and faculty on this process.
- 6.) Bylaws (Dr. Hirning)
- a. Add to next meeting.
- 7.) Alcohol Permit
- a. Casino Night
 - i. Keith motioned to approve an alcohol permit for Casino Night. JJ second.
 - 1. Committee approved.
- 8.) Next Year's Budget
- a. End March of budgets will be run for next year's budget and a meeting will be scheduled middle of April with all budget managers.

Round Robin (*Informative, not part of the minutes)

Academic Affairs – Saturday – Tuesday they will be attending the HLC conference. IPEDs documentation is being submitted.

Finance – HERF documentation is getting done and Budgets getting prepared.

Campus Service- Daycare construction has begun.



TrainND – County Weed Control asked for Drone spraying for weed control and to train people.
IT – nothing notable at this time.

Marketing – Working on Graduation stuff and high school visits. Will be in Bismarck tomorrow.

Student Services – FA disbursement is the 27th, LeeAnn has taken on accessibility and retention now.