

Williston State College Staff Senate

October 13, 2021 • 11:00 AM

Members Present: Kristina Kitchens, Jenae Hunter, Jamie Montgomery, Stacy Ribich, Jeremy Rosaly-Snyder, LeeAnn Clark, Taylor Jones, , Clay Sponable, Jessie Keicher, Gail Raasakka

Members Absent: Jared Ward

Guest: Tanya Vachal

New Member

Clay Sponable's nomination as senator. Motion from Jenae to approve Clay as senator, second from Taylor. Motion carried.

Previous Meeting Minutes:

Motion by Jenae to approve minutes from September 3rd, second from Jeremy. Motion carried.

Old Business:

- 1) Approve Monthly Newsletter – October
Discussion regarding how Faculty can participate in Staff Shout Outs. Jamie will include Gail and Jessie in newsletter distribution so they may share the newsletter with Faculty and Student Senate. Motion by Jamie to approve October newsletter, second from Jeremy. Motion carried.

- 2) October Bake Sale Planning – October 29th, 2pm-5pm during Trail of Treats.
Discussion regarding tasks:
Marketing – Jamie and Jenae
Set-up – Jenae and Taylor
Selling – Stacy and Kristina
Take Down – Jamie and Jeremy

New Business:

- 1) Tanya Vachal – wanted to address Staff Senate's concerns regarding pay increases for completing degrees.
Tanya has started research to possibly put in a similar program. 3 out of 11 NDUS institutions have similar programs, however, program requirements vary from institution to institution.

Discussion regarding Staff Senate's concerns, including staff members with degrees that were not hired at market, pay increases based on merit.

Jamie voiced concern that there are too many unknown variables for Staff Senate to approve at this time. Stacy voiced concern that no approving programs like this could effect employee retention. LeeAnn stated that maybe degree increases could also have a merit component as well.

Tanya to wait to see a budget, discuss with other institutions, and find out about how merit increases and funding

2) Request from Diversity Club - Unisex signage outside single stall bathrooms for non-binary students, staff, faculty and guests. Motion by Jenae to approve signage of Diversity Club's choosing, second from Jamie. Motion carried.

3) Trail of Treats Planning – Senate to work with Student Life to host this year (email vote from 10/4, approved by Executive Cabinet 10/11).

Kristina stated she had a discussion with Hunter Berg and the WSDF has offered to pay for candy for all departments.

Discussion regarding having just a candy trail.

Discussion regarding marketing. Jenae has reused Jenny's old marketing materials.

Jamie and Jenae will work on marketing to schools, social media, campus tvs, radio, etc. Kristina will send email out to faculty and staff.

Discussion about having the Student Athletes/Student Senate do something special for the Lounge.

4) State Staff Senate Update

State Staff Senate had discussion regarding which leave "bucket" should a mental health day come from. Possibly change "Sick Leave" to "Sick/Mental Health Leave"

Campus Updates –

Adult Learning – NA

Athletics – Volleyball Game tonight (10/13)

Academic Affairs/Office of the President – Working on Spring and Summer schedules.

Dr. Hirning is speaking at the WDEA conference tomorrow. Kim Wray is finishing up observations

Learning Commons – NA

Campus Services – The apartments across from the Foundation apartments were donated to the college so tear-down is scheduled. Working on cleaning out. Will also be prepping for Presidential Inauguration on Friday (10/15).

Bookstore – October's promotion is a scratch off discount card (free drink or 10%-30% off.) Working on textbook adoptions for spring and summer and returns from fall. Will have a scavenger hunt for students October 25th-29th.

Business Office – Interviewing for VP of Finance this week. NDSU has been helping in the meantime. Lindsay had her baby.

Student Services – Lots of new hires (FA, Enrollment). Will be posting the Student Life position soon.

IT – Still waiting on permission to dispose of equipment in the basement. Working on securing funding for new IT initiatives and upgrades.

Train ND – Hired a student worker. Interviewing for the PT Accounting position. Kenley working on grant applications

Executive Cabinet – Discussed Land Acknowledgement, holiday schedule, reminder to use 40 hours of annual leave.

Faculty Senate – meeting tomorrow (10/14)

Student Senate – Official first meeting last week, signed contract. Working on Green Bandana project. Working on event planning, including Halloween Dance next Thursday (10/21).

Next Meeting: November 10, 2021