

**WSC FOUNDATION  
BOARD OF DIRECTORS  
MINUTES OF A REGULAR MEETING  
721 E. Highland Dr. Suite D  
June 15, 2021  
11:30 a.m.**

**Members Present:** Ward Koeser, Larry Grondahl, Taylor Olson, Melanie Stillwell, Jory Meyer, Brandon Johnson, Rick Medalen and Jackie Lee.

**Via Team Meeting:** Lee Murphy

**Absent:** Nate Jepsen and Katie Kringen

**Others Present:** WSC President Dr. John Miller, Athletic Director, Jayden Olson, Executive Director, Hunter Berg, Chief Financial Officer, Laurie Furuseth, and Office Manager, Kim Gratz.

Director Koeser called the meeting to order.

**Old Business:**

A. Director Koeser called for a motion to approve the Consent Agenda with the following:

1. Bank Transaction report
2. Minutes dated 05.18.2021
3. Financial Statements (Housing, Supporting Foundation & Foundation)
4. Gaming Report
5. Oil Income Report
6. Investment Report
7. WSC/WSCF Agreement
8. WSC Teton Bus MOU

Motion by Director Meyer seconded by Director Olson to approve the consent agenda. Motion carried.

**Updates:**

A. WSC Update: Dr. Miller –

- Enrollment update
- Registration for Fall 2021
- Nursing Agreement with NDSU
- Childcare Center update

B. Athletic Director: Jayden Olson -

- Vehicle Raffle was a success.
- Men's Basketball coach interviews are ongoing.
- Head hockey coach and softball coach positions are open.

C. Apartment occupancy for Phase I is at 82% and Phase II is at 74% - May 2021.

D. Gaming:

- Motion by Director Grondahl, seconded by Director Johnson not to rescind the gaming license at DKs. Motion carried.

E. Commercial Leases:

- Riveted Photography has signed a lease for Suite D in the Phase II building. The suite should be ready by 8.1.21.
- Edward Jones is scheduled to move out this fall. Choice Recovery has shown an interest in moving into this suite (Suite E – Phase II)
- If Choice Recovery moves out, this will leave Suite B in the Phase I building open.
- There is potential for an additional renter in the Phase I building, suite to be determined.

F. Property Update:

- The current owner of the property has signed the Agreement To Donate and Transfer Property.
- Notice has been given to the current tenants to move out by 10.01.21.

- Executive Director Berg will get an additional bid on the demolition of the property.

**G. Credit Card:**

- Motion by Director Grondahl, seconded by Director Olson to approve an additional credit card on the current Visa account with First International Bank and Trust Company for Executive Director Hunter Berg. Motion carried.

**New Business:**

**A. TrainND:**

- Kenley Nebaker presented the TrainND Northwest Vision for UAS (Unmanned Aircraft System) Workforce Training in North Dakota.
- After much discussion, a motion was made by Director Medalen, seconded by Director Johnson to support the program and look to Dr. Miller and Mr. Nebaker, along with the Foundation staff to present different options to the Board at the next meeting on how to fund. Motion carried.

**B. Abramson Minerals:**

- Director Murphy advised the Board the Foundation may want to reconsider the sale of mineral acres.
- The Investment Committee will meet to discuss.

**C. Personnel Committee:**

- The Personnel Committee met June 8, 2021 to discuss the fiscal year end reviews and evaluations of the Foundation staff; Executive Director Hunter Berg, Chief Financial Officer Laurie Furuseth and Office Manager Kim Gratz.
- Committee Chair, Director Grondahl presented their recommendations to the entire Board on June 15, 2021 as follows:
  1. Executive Director Hunter Berg: 3.00% raise for FY22 beginning 7.1.2021.
  2. Chief Financial Officer Laurie Furuseth: 5.00% raise for FY22 beginning 7.1.2021.
  3. Office Manager Kim Gratz: 3.00% raise for FY22 beginning 7.1.2021.
- After discussion a motion was made by Director Grondahl, seconded by Director Lee to follow the recommendations of the Personnel Committee concerning raises for the Foundation staff. Motion carried.

Being there was no further business, meeting adjourned.

The Board is not scheduled to meet in July but Executive Director Berg may reserve the right to call a meeting in July 2021.

Respectfully submitted,

Hunter Berg  
Executive Director