

**MINUTES
BOARD OF DIRECTORS
REGULAR MEETING
721 E. HIGHLAND DR. SUITE D
September 21, 2021
11:30 A.M.**

Members Present: Ward Koeser, Jory Meyer, Brandon Johnson, Rick Medalen, Katie Kringen, Taylor Olson, Lee Murphy, Melanie Stillwell, Nate Jepsen, and Jackie Lee.

Staff Members Present: Hunter Berg, Executive Director, Laurie Furuseth, Chief Financial Officer and Kim Gratz, Office Manager.

Members Absent: Larry Grondahl and Athletic Director Jayden Olson

Director Koeser called the meeting to order.

OLD BUSINESS:

- A. Director Koeser called for a motion to approve the August 17, 2021, minutes with the ratification. Motion by Director Murphy, seconded by Director Medalen to approve the August 17, 2021, minutes with the ratification. Motion carried.

- B. Director Koeser called for a motion to accept the remainder of the Consent Agenda as follows:
 1. Bank Transaction Report
 2. Financial Statements (Housing, Supporting Foundation and WSC Foundation)
 3. Gaming Report
 4. Oil Income ReportMotion by Director Medalen seconded by Director Olson to approve the remaining Consent Agenda items. Motion carried.

UPDATES:

- A. WSC Update: Dr. Hirning –
 1. Updated the Board with the enrollment figures
 2. Recruiters – The jobs have been posted and WSC is accepting applications. Will be contacting area schools via a letter introducing himself, promoting the college, informing them about recruiter visits etc.
 3. Updated the Board on the Covid numbers and the incentive program for vaccinations. The August 17, 2021, minutes stated there would be a two-month deadline for the Covid vaccination incentive program. Motion by Director Medalen, seconded by Director Olson to amend this motion to be: “after the first semester in December 2021 the Board will review the Covid vaccination incentive

program to determine whether or not to continue for the 2022 spring semester”.

Motion carried

4. Job Fair was a success with 250 attendees and 56 booths.
5. Williston State College is now a member of Vision West North Dakota, an economic development group for Western North Dakota.
6. The Legislative Higher Ed Committee will be on campus September 28th and 29th.
7. TrainND Drone Program is on hold until April 2022

B. Athletic Director – Dr. Hirning updated the Board:

1. WSC is still in need of a head hockey coach

C. Apartments:

1. Badlands East occupancy is at 96%
2. Badlands West occupancy is at 90%

D. Southern Property:

1. There are still a few tenants in the apartments
2. There is asbestos so the demolition will be higher. Still on track to demolish this fall.

E. Alphabet Academy:

1. The lease is up 9/30/21. Motion by Director Medalen, seconded by Director Meyer to allow tenant to continue to pay rent on a month-to-month basis. Motion carried.

F. Alumni Week

1. Banquet is September 21, 2021
2. Giving Day is September 22, 2021

NEW BUSINESS

A. Nominating Committee:

1. Bill Gathman has agreed to become the newest WSC Foundation Board member, replacing Nate Jepsen who goes off the Board in October 2021.

B. Audit Report:

1. The Brady Martz audit went well. They will be attending the annual meeting in October to give a full report/review.

C. Agribank Grant Request – TrainND:

1. Executive Director Berg presented a request from TrainND to use the Foundation’s 501(3)(c) status to apply for a grant from Agribank. After much discussion, it was decided by the Board to table this until further information is obtained.

Being there was no further business, the meeting adjourned.

Respectfully submitted,

**Hunter Berg
Executive Director**