

**MINUTES
BOARD OF DIRECTORS
REGULAR MEETING
721 E. HIGHLAND DR. SUITE D
January 18, 2022
11:30 a.m.**

Board Members Present: Ward Koeser, Jory Meyer, Larry Grondahl, Bill Gathman, Taylor Olson, Lee Murphy, Melanie Stillwell, Katie Kringen and Jackie Lee.

Others Present: WSC President, Bernell Hirling, Athletic Director Jayden Olson, Hunter Berg, Executive Director, Laurie Furuseth, Chief Financial Officer and Kim Gratz, Office Manager

Members Absent: Brandon Johnson and Rick Medalen

President Koeser called the meeting to order.

CONSENT AGENDA:

A. President Koeser called for a motion to accept the Consent Agenda as follows:

- 1. November 16, 2021, Board minutes**
- 2. Bank Transaction Reports**
- 3. Financial Statements (Housing, Supporting Foundation and WSC Foundation)**
- 4. Gaming Report**
- 5. Oil Income Report**
- 6. Investment Report**
- 7. Investment Policy (approved by the Investment Committee)**

Motion by Director Grondahl, seconded by Director Meyer to approve the Consent Agenda items. Motion carried.

UPDATES:

A. WSC Update: Dr. Hirling –

- 1. Enrollment is up for the Spring of 2022**
- 2. Covid Vaccine Incentive Program is going very well**
- 3. Has informed the faculty and Staff of the Professional Development Grant of \$15,000.00. Will limit each application to \$3,000.00.**
- 4. Updated the Board on meeting with the Foundation concerning funds for:**
 - a. Ag – the Ag instructor at WSC is looking into using the funds to bring live animals to campus for different learning purposes.**
 - b. Nursing – WSC will be working with the Watford City Hospital Director to expand the program there.**
 - c. Recruiters – one full time recruiter has been hired and WSC will be advertising for the 2nd position**

5. **Bookstore – Dr. Hirning had handouts regarding mobile kiosks which could potentially be used by the bookstore to sell WSC merchandise at college events. Motion made by Director Grondahl, seconded by Director Kringen to use up to \$25,000.00 of Foundation funds to purchase two kiosks. The discretion of where to draw the funds from will be left up to Foundation staff. Motion carried.**
- B. Athletic Director – Jayden Olson**
 1. Covid has caused rescheduling and cancellation issues in all sports
 2. **Booster Club – Casino Night is set for March 26th and the raffle vehicle will be a Jeep.**
- C. Apartments: Occupancy has dropped slightly but is still above 90%**
- D. Southern Property: Demolition is complete. The final fill and grading will take place this spring.**
- E. Alphabet Academy – Still working on the details of the sale.**

OLD BUSINESS:

- A. Covid Program: Motion by Director Olson to continue with the Covid Incentive Program for Williston State College but not to exceed the dollar amount previously approved by the Board. Seconded by Director Grondahl. Motion carried.**
- B. FY22 Budget for Recruiters: Motion by Director Murphy, seconded by Director Lee to amend the FY22 budget for recruiters to \$105,000.00. Motion carried.**
- C. Investment Fund – Student Led: Motion by Director Grondahl, seconded by Director Gathman to invest \$20,000.00 in the Investment fund led by students, under the Foundation’s name. Executive Director Berg and the Foundation’s Investment Committee will oversee this.**

NEW BUSINESS

- A. Presentation by the Clay Shooting Club: Penny Slagle, Robert and Tara Blanton had a short presentation of the program along with the plans to expand and the cost projections. Williston State College plans to have this offered the Fall of 2022. Discussion followed. The Clay Shooting Club will be contacting the Board in the future with an ask.**
- B. Veteran’s Dinner Grant: Motion by Director Murphy, seconded by Director Olson to approve a grant of \$750.00 to WSC to cover the cost of this dinner. Motion carried.**
- C. Gaming: Executive Director Berg updated the Board on the latest discussion concerning gaming.**
- D. Specials on Properties: Motion by Director Olson, seconded by Director Murphy to pay off the specials on the properties as outlined in the staff’s recommendations. Motion carried.**
- E. Badlands East – Suite D: The adult learning center is interested in renting this space. Discussion followed and it was decided to rent this space to the Adult Learning Center at \$2,500/month. They will check to see if they can get the funding and then will proceed from there.**
- F. Potential Capital Campaign: Executive Director Berg had three requests:**

- 1. Permission to Pursue a Capital Campaign**
 - 2. Discuss possible utilization of using a consultant to assist with campaign**
 - 3. Discussion to form a potential Capital Campaign Committee and Chair**
- Motion by Director Olson, seconded by Director Grondahl to grant permission to pursue a Capital Campaign. Motion carried.**

Being there was no further business, meeting adjourned.

Respectfully submitted,

**Hunter Berg
Executive Director**