

**Williston State College Foundation
Board Meeting
Tuesday, April 16th, 2024
11:30 a.m.
WSC Foundation Board Room**

Present: Board Members Ward Koeser, Melanie Stillwell, Katie Kringen, Jackie Lee, Bill Gathman, Lance Olson, Brandon Johnson (via teams), and Rick Medalen (via teams). WSCF Staff: Executive Director, Hunter Berg, Chief Financial Officer Laurie Furuseth,

Absent: WSC President, Dr. Bernell Hirning, Lee Murphy, Jory Meyer, Taylor Olson, and Donor Relations and Community Outreach Coordinator, Kristina Kitchens.

President Ward Koeser called the meeting to order.

Motion to approve the Consent Agenda as follows made by Director Melanie Stillwell seconded by Director Jackie Lee. Motion carried.

1. Consent Agenda:

- a. **Minutes dated March 19th, 2024**
- b. **Document Retention and Destruction Policy – no recommended changes. Disposal Schedule attached FYI**

Motion to approve the Financial Statements as follows, made by Director Lance Olson seconded by Director Katie Kringen. Motion carried.

2. Financial Statements

- a. **Williston State College Foundation 2/29/2024**
- b. **WSC Supporting Foundation 2/29/2024**
- c. **WSC Housing LLC 2/29/2024**
- d. **WSC Charitable Gaming 2/29/2024**

Updates:

Dr. Hirning, WSC President, Update:

- Hunter shared an email from Dr. Hirning:
 - Academic Consultant funded by the Foundation has been worthwhile.
 - The new Healthcare Training Coordinator Sarah Favorite began working on April 10th.
 - The new VP of Business Services, Chris Schilken, begins work on May 1st.
 - WSC Commencement is Friday, May 10th at 10:00 am.

Donor Relations and Community Outreach:

- Hunter informed the Board that Casino Night is April 27th in the Well. Doors open at 5:00, dinner is at 6:00, and the raffle is at 8:00 followed by the auction.

Hunter Berg, WSCF Executive Director, Update:

- Meetings of the Personnel/Compensation and Finance/Audit/Investment committees will be scheduled before May 17th.
- **Challenge Grant**-WSCF has received 100% of the funds allocated for this biennium.
- **South Property**- the seeding of this lot should begin soon.

- **WSC Scholarships**-Scholarship budgets for FY26 will be prepared providing equitable funding for 2nd year students related to what they received in their first year.
- **Turf Project**-Hunter shared renderings from ICON of the proposed baseball and softball fields, followed by discussion of the proposal.
- **Jane Nelson Trust**- There have been a few Teams meetings of the beneficiaries of the Jane Nelson Trust: WSCF, CHI, UND, and St Jude's. UND, CHI, and WSCF have retained joint legal counsel. CHI has its own legal counsel.
- **Olaf and Bertina Nelson Funds**-Hunter will follow up with Taylor Olson on the status of the response to the request from Bertina's granddaughter.
- **Scholarships for High School Students**- Dr. Atallah has been informed that high school students taking college courses are not eligible for Federal Financial Aid
- **WSC Housing apartments** -The water heaters in Badlands East will need to be replaced soon. It is expected that the water heaters in Badlands West will also need to be replaced in the next few years.
- **Gaming**-Hunter provided a brief update on Gaming activity.

WSC Student Investment Group:

- Six students from Matt Peterson's Investment Class presented their experience in the class; the processes used for selecting investments; investment goals and strategies; and the benefit of having actual cash to invest.

New Business:

- Motion to approve a request for \$5,000 in Gaming Funds from the City of Williston Police Department made by Lance Olson, seconded by Bill Gathman. The funds will be used by their UAS program to purchase needed aircraft and associated equipment. The motion was approved with the stipulation that the Police Department work to connect with TrainND and provide presentations and/or share information.
- Motion to approve a request from JE Dunn to use a portion of the South property to temporarily park equipment while working on the construction of the new WSC Healthcare Training Facility was made by Lance Olson, seconded by Katie Kringen. The motion was approved with the details of the agreement to be worked out by Executive Director, Hunter Berg.
- Motion to approve the fiscal year 2023 Forms 990 of the Williston State College Foundation and the WSC Supporting Foundation was made by Melanie Stillwell, seconded by Jackie Lee, and approved.

Respectfully submitted,

Hunter Berg
Executive Director