

Attendance	Location	Next Meeting(s)
Members: Kim Wray Robert Benson Lance Olson Kim Weismann Jenae Hunter Katie Peterson Jennifer Nebeker Minutes: Jenae Hunter	Alumni Rm	Next Semester
	Commencement	Notes
	8:00am	
	Adjournment	

Minutes:

Absent:

1. Onboarding Class – Katie
 - a. Ready to have Instructors take courses.
2. Summer Classes – Kim
 - a. May 1st deadline for courses under 5 students to cancel.
3. IT in classrooms – JJ
 - a. Different setting for Teams Camera.
 - b. Applications for cameras
 - c. 104 and 139(CTE) Teams test rooms
4. Graduation – Kim
 - a. May 14th. Normal except for Masks
5. Book Buy Button – Jen
 - a. Jen will send process docs to advisors
6. Job Descriptions – Kim
7. Other