

Attendance	Location	Next Meeting(s)
Members: Kim Wray Robert Benson Lance Olson Kim Weismann Kenley Nebeker Jenae Hunter Katie Peterson Jennifer Nebeker Minutes: Jenae Hunter	Alumni Rm	Oct. 22 nd
	Commencement	Notes
	8:00am	Send email of Teams invite information.
	Adjournment	*schedule on Teams *Kathy Mattson about Listserv

Minutes:*Absent: Jen*

1. Spring/Summer schedule
 - a. Due Friday 9th
2. Start of Spring Semester/Spring Semester
3. GEER Funds
 - a. Added in paying for course arc, nursing simulators
4. Academic Discipline Groups
5. COGs/POGS
6. Symbiosis – Katie
 - a. Instructional Design, Follows “quality matters”
 - b. On Boarding courses for new faculty to show how to teach online
 - c. Symbiosis only works for Higher Education
7. Important dates
 - a. Open No show reporting at noon 20th and close on 22nd. (Friday)
8. Book Charging
 - a. Hold to the last day of book charging which is 22nd at noon
9. Other Topics
 - a. Look into schedule on Teams
 - b. Shawn needs CTE certification