

**Williston State College  
Faculty Senate Minutes  
September 16, 2022  
8:20 am, Stevens Hall 116**

**Attendance:**

Kari Lesmeister	Gail Raasakka
Tim DeLorme,	Hunter Erickson
Matt Peterson	Lynne Raymond
Derek VanderMolen	Amanda Davis
Jenae Hunter,	staff senate rep

**Guests:** Kim Wray

1. Meeting called to order at 8:20am by Wendy McGinley
2. Minutes from August 16, 2022—Approved as is
3. OLD BUSINESS
  - a. Conflict of Interest Policy and Procedure -
    1. Jenae took to Staff Senate on 9/15/22 and Staff approved
    2. This policy and procedure will now be presented to Executive Cabinet
      1. Kim Wray to take to Cabinet
4. NEW BUSINESS
  - a. Salary Committee - This committee met with Kim Wray to update Rank & Tenure Policy
    1. Tenure status will now continue for life and this was added to the Rank & Tenure Policy
    2. Maren F. developed Xcel checklist/spreadsheet to help calculate new hire salary and teaching and tenure status at other institutions was addressed.
    3. If an individual had tenure status at another institution, they can apply for tenure status at WSC after one year of employment.
  - b. Academic Calendar Proposal-Kim Wray explained proposal to add a Fall Break to the Academic Calendar starting 24-25 school year.
    1. Three options have been proposed: 1. Monday and Tuesday, 2. Thursday and Friday 3. Monday through Friday.
    2. Faculty senate related Option 1: Monday and Tuesday as choice to be considered for WSC.
    3. Wording will need to be changed in Policy 406.1 Academic Calendars for Fall and Spring breaks

- c. CCF update – Derek related ex-officials can attend meetings and voting rights were discussed. New title for ex-officials will be Advisory members and they will have no voting rights.
  - d. Bimonthly meeting with Dr. Hirning – Wendy related she brought concerns about Volleyball players missing the first 5 days of class due to a tournament out of state.
  - e. Staff Senate update –
    - 1. Jenae H. related Staff will not sponsor Trail of Treats this year.
    - 2. Marketing will be asked to decide if they want to do this activity on campus or have a table downtown for Trail of Treats.
    - 3. Concerns regarding students who volunteer for a WSC sponsored event must have background checks which can be a significant cost to the college.
5. ADJOURNMENT – Wendy M. adjourned meeting at 8:48am
6. NEXT MEETING – October 21<sup>st</sup>, 8 am, Stevens 116