Instructional Cabinet
Thursday, February 16, 2023, 8:00am
Alumni Room

Members:
☐ Maren Furuseth
☐ Wanda Meyer
☐ Juliana Russell
☐ Katie Wenke
☐ Kim Weismann
☐ Bob Benson
☐ Derek VanderMolen
☐ Leah Windnagle
☐ Remi Hermann

Guest: Jenae Hunter, Dr. Hirning

Agenda

1. Interim VP update (Dr. Hirning)
   a. Maren & Wanda have agreed to step in as Interim VPAA until the end of the semester
   b. Will be splitting duties. Once these are determined, email will be sent to all faculty with this information.
   c. HR + VPAA positions will hopefully be posted in early March. Sandi will be assisting with the search/screening process.

2. Faculty Rep Executive Cabinet (Derek VanderMolen)
   a. Bob will be this rep for the remainder of this academic year.

3. Update on Accessibility & Retention position (Email from VPSS Megan)
   a. Amy is done on March 10th. Megan will have an update later this week or early next week to determine best course of action.
   b. Email will be sent with more information.

4. Distance Learning Committee (Katie Wenke)
   a. Jessalyn will be the representative from B&T
   b. Katie is hoping to schedule meeting soon
   c. Katie will also be visiting department meeting to discuss BB Ultra conversion

5. Dual Credit/Adjunct Evals – (Wanda)
   a. DC/Adjunct faculty need to be evaluated in all
   b. Prefer to be completed by April 15th
   c. Will need access to the classes in BB (Katie will provide access)
   d. Wanda/Maren will be sending list of adjunct/DC instructors

6. Full-time Faculty Observation (Maren)
   a. Maren is compiling list of who needs to be observed this semester

7. Faculty Leave form – (Wanda)
   a. Would prefer this to be fillable form
b. These will go directly to department chair, then to Juliana

8. 406 Academic Calendar – (Maren)
   a. Spring Break will definitively be after the 8th week
   b. Beginning next academic year

9. Catalog updates – (Wanda)
   a. Catalog changes due March 31st

10. Professional Development – (Wanda)
    a. Foundation sent email: they have $15,000 needing to be used by June 30th. If you have professional development requests, submit those.
    b. Katie suggested Quality Matters training if anyone who teaches online would be interested. Reach out to Katie for more information
    c. Maren will send out the application form.

11. Dr. Hirning—next meeting agenda item regarding how DC credit payment works

12. Bob—how are things going at the legislature?
    a. Re-energize ND scholarship. Senate cut in half—5 million $525 scholarships. Governor had wanted full amount funded through Legacy dollars.
    b. Funding for healthcare building on campus. Total cost $36.6 million; we were asking $26.6 million, and bring $10 million private funds (27% of total). As of two days ago, capital projects list released by House, to be funded over 4 years and not over 2 years. Our responsibility is now only $1.8 million. If Senate agrees, on July 1st, we would have access to these funds and would be able to begin construction this summer.
    c. Discussion around tenure bill is continuing. There are proposed amendments, so anticipate some changes upcoming.