Arts & Human Sciences Department Minutes
September 18, 2023

Present: Kirby Lund, Wyatt Olson, Katie Wenke, Matt Peterson, Sarah Bielski, Logan Rutledge, Richard Stenberg, Ryan Freels, Steven Gruenwald

1. Meeting minutes from August 28 – Motion to approve by Steve Gruenwald Seconded by Sarah Bielski. Motion Carried.

2. Announcements:
   • Meetings will occur every two weeks.
   • New shredding bin located in AHS A Office. Any shredding can be added to the bin. This may be moved by printer later on.
   • Giving Day is 20th and all monies given will be matched by the foundation. People can choose what areas to specifically donate to if desired. Foundation has advertised, feel free to post your own info on Social Media to share if desired.
   • Daycare ribbon cutting, September 18 @ 5:30 P.M. Will have short program with this.
   • Foundation Alumni Banquet is also tonight at 5:00pm. All faculty and staff were invited.
   • Substantive Interaction in online classes was brought up at Instructional Cabinet. This means there needs to be interaction in online courses per Department of Ed. We will talk about this more at the next meeting and will go over criteria required for this. This is part of the Course Delivery Standards and something the Distance Learning Committee will be working on as well.

3. Updating COGs
   • Kirby will make a folder in the Art and Humanities Teams site and add all the current Cogs and Pogs to allow everyone to easily be able to access them as currently these documents occur in a variety of areas including SharePoint. Once the documents are there please review these and make notes of changes and bring to a department meeting.

4. Displaying Art in Stevens Hall
   • Sarah shared that marketing was interested in creating an art wall in the hallway by the cafeteria. She is looking for ideas for a strategy on how to mount these items. There are also couple small areas on campus for small art projects in Stevens in CTE. This could create student interest in Art courses. Could be rotating exhibition of art works. Discussion was also held that in the mean time and in addition to adding art to the walls could art work be added to the TV’s around campus as well. Monitors in the Well to add art images to may be an idea as well so the community who comes for events could also see the art our students are doing.

5. Budget update
   • Less than 1,000 in the department budget and then there is a little money in the local fund as well. Sarah asked if we could find the previous year allocations and how it was
distributed. Music has a separate line in the budget that can be used separate from the Arts and Humanities Budget. Krista may be able to access this information.

6. Program update discussion
   • Went over Program review from last year and program update from two years ago and made changes to the document. Kirby will make changes noted today and bring it back to the next department meeting to review.

7. Committee updates
   • Faculty senate meetings September 25th.
   • Digital Literacy Committee met last week. Will be meeting weekly. Looking at possibly changing UNIV to add this information. More information to come.
   • Logan shared there are a few music students who are going to approach Athletics regarding singing the national anthem at sporting events
   • Kirby shared that Dr. Atallah is looking at a program to help with assessment (comes with monetary cost). This would help align institutional outcomes to courses. Also talked about bringing in a consultant to assist with this. Course Leaf was mentioned as being looked at for curriculum documents and such.

8. Adjourned at 4:12pm