Arts and Human Sciences Department Minutes
January 23, 2022

Attendance:
Steve Grunenwald     Taylor Maroney     Kirby Lund
Richard Stenberg     Kyle Norris       Wyatt Olson
Lynne Raymond       Kim Weismann      Matt Peterson

Meeting called to order – 3:00 PM
1. October Minutes – Matt moved to approve, Kyle seconded
2. Budget—in Teams
   1. Cru budget to be checked
3. Marketplace for Kids—April 21 (Friday)
   1. Rooms to be donated
      1. 227 upstairs
      2. 120
      3. 106
4. Fall schedule
   1. Was submitted last week
5. Portfolio discussion
   1. Ultra doesn’t work for Portfolio
      1. Need something outside Blackboard
6. Blackboard Ultra
7. Academic Strategic Plan
   1. Instructional cabinet was going to work on the strategic plan
      1. Accreditation team 1 meets to talk about it
8. Faculty Fellow in Online Learning
   1. A faculty member gets 3 credits stipend to assist with online learning
      1. This fellow is the one to help with teaching online courses
      2. Discussion of if Malini has the capacities, but this may be a faculty member officially
9. Enrollment
   1. Kim states that students who drop or go part time state that they have to work more
   2. Dr Hirning suggested an idea of having new students enrolling for the two years instead of the first semester
10. Sunshine Committee
   1. VanderMolen asked department chairs to state that the vice president of senate (Davis) to take care of it
11. Bruce Conway’s funeral—Wed at 10am
   1. Anyone can go, but fill out a form
12. Inventory—should see around March 1
13. UMary 2+2 for Elem Ed
   1. Getting closer
   2. UMary attempting to hire someone for WSC
      1. Position isn’t open anymore
14. Minot—Addiction Studies
   1. Didn’t negotiate as well
   2. Wouldn’t take some classes
      1. Professional writing
      2. Family class
   3. Valley City
      1. Asked if we could do an Art Education

16. Fall proctoring
   1. Katie is reaching out
   2. Considering alternatives to ProctorU for the future

17. Chapter 1 book
   1. Tabled for next meeting alongside chapter 2

18. Committee updates
   a. Curriculum
      a. A lot of changes to CTE
         a. Ag, Massage, Accounting
   b. Senate
      a. The change of Sunshine committee duties to the Vice President
      b. Richard talked about the history and bylaws
      c. Talked about the university mace
         a. Moving forward and may be implemented this May
         b. Developing policies and procedures for the mace
            a. Suggesting senior faculty or chair or vote
            a. Discussed having a stand for the mace
   c. Enrollment Management
   d. General Education Council
   e. Other
      a. Distance Education Committee
         a. Looking at the standards of reviewing online classes
         b. Getting feedback from instructors
         c. Katie is looking for 1-2 instructors per department
            a. Matt is interested
            b. Kyle is interested
            c. Kirby is interested
      d. Want to create a rubric for scenarios
      e. Use Quality Matters standards
      f. Look at the Ultra transition over the summer
      g. Not deal with a budget
      b. ChatGPT
         a. Some universities are banning it, considering it to be plagiarism, or making students write papers manually
   c.

2. Meeting adjourned – 3:49