Present: Derek VanderMolen (Chair), Susan Zimmerman, Amanda Davis, Diane Anderson

Derek called the meeting to order at 5:14 PM. Last meeting’s minutes were reviewed and discussed.

AGENDA ITEMS:

1) Continue to look at COGs and update them as needed. Complete by November, please.

2) All Chemistry COGs are completed and updated. Suzie motioned to approve Chemistry COGs. Amanda seconded. Motion carried.

3) Dual credit evaluations assigned. Some of the distant schools will be completed on Teams.

4) BIO 115 was covered by an adjunct. We thank them for their time and effort.

5) Instructional cabinet is looking at office hours and online course interactions.

6) Spring/Summer schedule 2024 is being constructed. Please look over your schedule.

7) Overload contracts will be coming soon.

8) Soup & Stew October 20 from 11 am-2 pm.

ADJOURNMENT: Business concluded at 5:53 PM.