

**Williston State College Faculty Senate Minutes Unapproved  
September 11, 2024  
3:00pm, Stevens Hall 114**

**Chair:**

Katie Renville

**Members:**

Richard Stenberg

Matt Peterson

Brandon Lee

Susan Zimmerman - Absent

Keri Fedler

Gail Raasakka

Hunter Erickson

Jessalyn Bachler

**1.) Call Meeting to Order – 3:00PM by Katie Peterson**

**2.) Minutes from August 19, 2024 - Matt Peterson moved to approve the minutes, Jessalyn Bachler 2<sup>nd</sup>. Minutes approved.**

**3.) Old Business**

- a) Policy 308.11 Officer and Employee Code of Conduct – *Concern was expressed about alignment with NDUS policy on employee code of conduct. Policy is to be referred back to the Executive Cabinet to address revising the policy.*
- b) Policy 411.02 – *Will revisit next meeting when admissions representative can be present.*

**4.) New Business**

- a. Mission and Vision – *The mission statement was revised into a Motto, reading “Where the people make [the difference]” and a new mission statement, reading “Providing accessible, affordable, life-changing, and life-long educational pathways to residents of North Dakota, the Upper Great Plains, and beyond.” Matt Peterson moved to approve the new motto and mission through policy 100.71 regarding the Institution Mission Statement Policy, Hunter Erickson 2<sup>nd</sup>. All in favor, motion passed.*
- b. 701.42 Faculty Workload and Compensation – *Executive cabinet requested to remove the “or two courses” wording from the policy, so it would only read “up to 6 credits” of overload. Matt Peterson explained the reason that faculty had “or two courses” was to cover courses that are above 3 credits, such as in the math and science area. The addition of “and the President. Overload can be used to average regular load over the academic year, which will require VPAA and*

*President approval” was acceptable by the senators. Richard Stenberg moved to approve the added language of “and the President. Overload can be used to average regular load over the academic year, which will require VPAA and President approval.” Gail Raasakka 2<sup>nd</sup>. All in favor. Motion passed. Richard Stenberg moved that the faculty senate will reject the deletion of “or two courses,” Matt Peterson 2<sup>nd</sup>. All in favor, motion passed. Richard Stenberg moved to delete the salary matrix (chart) from the policy document and add a link to updated salary matrix that will be housed on the WSC website instead. Gail Raasakka 2<sup>nd</sup>. All in favor, motion passed. With these changes, the policy will be referred back to Executive Cabinet to revise.*

- c. *605.2 Standing Committee on Faculty Rights – Discussion was had about leaving the policy stand as is, giving the faculty member the choice to open the proceedings if requested.*
- d. *Supervisor Evaluations – History of supervisor evaluations at WSC was discussed. Jessalyn Bachler moved to table this until our next meeting when we receive additional information including current policy from other NDUS institutions, Gail Raasakka 2<sup>nd</sup>. All in favor, motion passed.*
- e. *Faculty Handbook – The updating of the handbook was referred to be discussed at Faculty Council.*
- f. *Other*

**5.) Next Meeting:** October 9<sup>th</sup> at 3PM

**6.) Adjournment** – Adjourned at 3:45PM by Katie Renville