

**Williston State College Faculty Senate Minutes - Pending**  
**March 18<sup>th</sup>, 2025**  
**3:00pm, Stevens Hall 114**

**Chair:**

Katie Renville

**Members:**

Richard Stenberg

Matt Peterson

Wanda Meyer

Keri Fedler - Teams

Gail Raasakka - Teams

Hunter Erickson

Jessalyn Bachler

Susan Zimmerman

Staff Rep - Carol Campbell - absent

Student Rep - Neil Person

- 1) **Call Meeting to Order** – *by Katie Renville at 3:00PM*
- 2) **Minutes from February** – *Hunter Erickson moved to approve the minutes, Matt Peterson 2<sup>nd</sup>. All in favor, minutes approved.*
- 3) **Old Business**
  - a. AI Policy for Syllabus – *The Arts and Humanities Department suggested that we create a formal AI Policy to be added into our Plagiarism Policy. This will be addressed at our next Senate meeting.*
  - b. Tenure/Faculty Evaluations – *We are still waiting to see what the legislature comes out with to see if our Tenure Evaluation process (that was updated last year) will be sufficient. The Faculty Evaluation process is currently being evaluated by admin.*
- 4) **New Business:**
  1. 701.42 Adjunct Pay for Science Labs – *With the new overload policy that is currently being used, adjunct in-person lab teachers have switched from being paid by contact hours to now being paid by credit. In previous years, lab instructors have been paid by contact hours, not credits. These changes to the policy will be referred to the Faculty Salary Committee to be addressed and then come back to Senate.*
  2. Policies
    - a. 611.64 – *Susan Zimmerman moved to approve the policy, Hunter Erickson 2<sup>nd</sup>. All in favor, motion passed.*
    - b. 611.82 – *Wanda Meyer moved to approve the policy, Gail Raasakka 2<sup>nd</sup>. All in favor, motion passed.*
    - c. 611.92 – *Jessalyn Bachler moved to approve the policy, Richard Stenberg 2<sup>nd</sup>. All in favor, motion passed.*
    - d. 614.07 – *Matt Peterson moved to approve the policy, Hunter Erickson 2<sup>nd</sup>. All in favor, motion passed.*
    - e. 615.06 – *Hunter Erickson moved to approve the policy, Richard Stenberg 2<sup>nd</sup>. All in favor, motion passed.*
- 5) **Other Business**
  - a. Graduation mace carrier – *Senate approved Bev Conway to be the mace carrier for graduation.*

- b. Graduation student speaker – *Katie Renville will be sending out the call for graduation speakers soon.*
  - c. Senate representatives – *A new rep is needed from Arts and Humanities for next year.*
- 6) Next Meeting: April 15th 3:00pm
  - 7) Adjournment - *by Katie Renville at 3:48PM*