

Williston State College Faculty Senate Minutes
October 9, 2024
3:00pm, Stevens Hall 114

Chair:

Katie Renville

Members: ALL PRESENT

Richard Stenberg

Matt Peterson

Brandon Lee

Keri Fedler

Gail Raasakka

Hunter Erickson

Jessalyn Bachler

Susan Zimmerman

- 1) **Call Meeting to Order** – by *Katie Renville at 3:00PM*
- 2) **Minutes from September** – *Richard Stenberg moved to approve the minutes, Hunter Erickson 2nd. All in favor, motion passed.*
- 3) **Old Business**
 - a. Policy 411.02 - *Katie Renville will reach back out to Jenae Hunter to find out more information on this policy.*
 - b. Supervisor Evaluations – *Will keep working to find an old version of our supervisor evaluations or another one from another NDUS institution.*
 - c. Faculty Handbook – *We are still looking for volunteers to help with the handbook. Each department is asked to bring back a member for the committee to work on the handbook.*
- 4) **New Business:**

Approve Policies

 - a. 412.02 Transfer Credits – *Matt Peterson moved to approve the policy, Gail Raasakka 2nd. All in favor, motion passed.*
 - b. 503.13 Free Speech and Expression – *Richard Stenberg moved to approve the policy, Jessalyn Bachler 2nd. All in favor, motion passed.*
 - c. 506.03 Immunizations – *Discussion revolved around faculty that are taking classes having to show proof of their vaccinations or not. Richard Stenberg asked for the policy to be reworded and then sent back to senate for review.*
 - d. 507.08 Student Media – *Hunter Erickson moved to approve the policy, Gail Raasakka 2nd. All in favor, motion passed.*
 - e. 511.06 Student Criminal History Background – *Susan Zimmerman moved to approve the policy, Matt Peterson 2nd. All in favor, motion passed.*
 - f. 602.22 Faculty Appointment Report – *This policy will be sent back to Executive Cabinet for revision, as it is though that the WSC President takes faculty tenure recommendations to the NDUS Vice Chancellor of Academic and Student Affairs and then to they take the recommendation to the SBHE.*
 - g. 602.36 Job Applicant and Employee... - *Gail Raasakka moved to approve the policy, Richard Stenberg 2nd. All in favor, motion passed.*

- h. 603.12 Harassment and Discrimination – *The policy currently includes verbiage about a Faculty Handbook that we do not have (to be created). This will be taken back to Executive Cabinet for review.*
- i. 604.06 Nondiscrimination – *It was discussed that titling for the Title IX Coordinator should be vaguer; to remove the personal identifying information so the policy does not have to be updated every time a new Title IX coordination is appointed. This will be taken back to Executive Cabinet for review.*
- j. 605.42 Hearings and Appeals – *Discussion was based around this policy being more procedural in nature vs. a policy. Overall, it needs clarification on what a faculty member may appeal – link the NDUS policy. This will be taken back to Executive Cabinet for review.*
- k. 605.52 Faculty Mediation – *This will be taken back to Executive Cabinet for clarification.*
- l. 514.03 Due Process Requirements for Students – *It was requested that notification of faculty/others be involved about appeals, beyond just student notification. This will be taken back to Executive Cabinet for review.*

5) Other Business

6) Next Meeting: *November 13, 2024 3:00pm*

7) Adjournment – *4:00PM by Katie Renville*