

MINUTES
BOARD OF DIRECTORS
REGULAR MEETING
721 E. HIGHLAND DR. SUITE D
June 21, 2022
11:30 a.m.

Board Members Present: Ward Koeser, Jory Meyer, Rick Medalen, Brandon Johnson, Jackie Lee, Lee Murphy, Melanie Stillwell, Bill Gathman and Taylor Olson

Others Present: Director Jayden Olson, Hunter Berg, Executive Director, and Kim Gratz, Office Manager, and Kristina Kitchens, Donor Relations and Community Outreach Coordinator.

Absent: Larry Grondahl, Katie Kringen, Laurie Furuseth and Dr. Hirning

President Koeser called the meeting to order and introduced and welcomed Kristina Kitchens to the Foundation.

CONSENT AGENDA:

A. President Koeser called for a motion to accept the Consent Agenda as follows:

1. May 17, 2022, Board minutes
2. Bank Transaction Reports
3. Financial Statements (Housing, Supporting Foundation and WSC Foundation)
4. Oil Income Report
5. Investment Report
6. Cash Balances
7. Gaming Report
8. Document Retention/Destruction Policy

Motion by Director Murphy, seconded by Director Stillwell to approve the Consent Agenda items. Motion carried.

UPDATES:

A. WSC Update: Executive Director gave the update for Dr. Hirning:

1. Enrollment is up slightly, FTEs down a bit
2. UND will be on campus in July concerning transitioning students from WSC to UND without the students leaving campus
3. Dr. Hirning will be visiting with the health providers in the community to determine their needs.

B. Athletic Director – Jayden Olson

1. Announcement went out about the Women's hockey program which will begin in 2023 and competing at the ACHA Division II.
2. Head men's basketball coach has resigned
3. Donn Skadeland Memorial Golf Tournament is set for Saturday, August 27, 2022.

OLD BUSINESS:

A. Capital Campaign

- **Turf Project:** Mr. Berg presented an aerial view of Rabon Field and the softball fields on campus which or the subject of the Turf Project
 - A. Cost of the completing just the turf is about \$2.5 million
 - B. Cost with bleachers/lights/batting cages/locker rooms/concession stands etc. would be closer to \$3.5 million
 - C. Investment Committee will meet in early July to discuss if and how the Foundation can contribute
 - D. Timetable is – the sooner the better
- **Medical Science Project:**
 - A. WSC Has a request into the State for \$36 million on campus facility to expand current programs and introduce the surgical tech/radiation tech/EMT programs
 - B. College would raise \$10 million of the cost
 - C. Sites: Property south of Foundation/land between the Well and the Foundation/West side of Frontier Hall
- **Gaming Personnel:** Motion by Director Medalen, seconded by Director Johnson to increase the salary of the gaming employee presented by Rosie Marquez from \$8/hour to \$9/hour. Motion carried. Gaming is experiencing employee losses over insurance issues. Ms. Marquez will investigate what other gaming institutions are paying for insurances and report back to Executive Director Berg.
- **Jane Nelson Trust:** WSC and the Foundation are applying for Challenge Funds in hopes of receiving additional funds for the nursing program.
- **Monuments:** The final monument is scheduled for delivery soon. The Board was presented landscape options/cost for the monuments. Executive Director Berg is waiting on more bids. There will also be other costs such as sidewalks etc.
- **WSC/WSCF Agreement:** Motion by Director Medalen, seconded by Director Olson to accept the corrected copy of this agreement. Motion carried.
- Executive Director Berg informed the Board the 501 18th Street East property has sold.

NEW BUSINESS:

- The Investment Committee meeting with 1st International to be rescheduled.
- **Apartment Building Painting:** Motion by Director Medalen to have the shared areas and hallways in both buildings painted, not to exceed \$52,000.00. Seconded by Director Johnson. Motion carried.
- **Southern Property:** Proceeding slowly as it has been a rainy spring. Discussion followed on erecting a barrier between the property and the condominiums. Will continue to look at different options.
- **Continental Oil:** The Foundation has a debit balance of approximately \$175,000.00.
- **Raiser's Edge:** Motion by Director Olson, seconded by Director Gathman to purchase this software up to \$26,000.00 on a three-year contract. Motion carried.
- **Grant Requests:**

- A. Nursing Program: Motion by Director Medalen, seconded by Director Meyer to purchase seven beds not to exceed \$35,000.00 for the nursing program. Motion carried.**
- B. Frontier Hall: Motion by Director Olson, seconded by Director Murphy to grant the request of WSC to fix the entry doors in Frontier Hall, not to exceed \$8,500.00. Motion carried.**
- **Alumni Banquet is scheduled for Tuesday, September 20, 2022.**
- **Nominating Committee to find replacement for outgoing Board Member Larry Grondahl is:**
 - a. Ward Koeser**
 - b. Brandon Johnson**
 - c. Taylor Olson**
 - d. Rick Medalen**

Being there was no further business, meeting adjourned.

Respectfully submitted,

**Hunter Berg
Executive Director**