



Executive Cabinet Minutes
Monday, August 5, 2024. 9:00 AM
Alumni Room

Members:

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|------------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Robert Benson (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittny Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman - | <input type="checkbox"/> Kenley Nebeker |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | |

Action Item

- 1) Minutes approval for July 22nd
- 2) Agenda additions and approval
 - a. Megan Motion to approve agenda with one addition and minutes. Kenely Second
 - i. Committee Approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Discussed attached report
- 2) Capital Project
 - a. Reviewed bid package two totals and additions
- 3) Personnel/Job Posting Updates
 - a. Update on positions

Agenda

1. E-Sports
2. Policies from Audit:
 - a. Expense Reimbursement Policy
 - b. Lack of Timely Warning Policy (Clery)
3. Registration Days
 - a. Discussion on adding additional dates
4. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - b. 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
5. Policy 600 Section
 - a. 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)

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- i. Tabled until SBHE completes policy guidelines.
 - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 611.64 Employee Responsibility – Confidential (approved – with notes)
 - i. Notes to ask Chris Pieske to discuss open records laws.
 - e. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 - 6. Policy 700 section
 - a. 701.16 Leave Without Pay
 - i. Bring back with verbiage change from Dr. Hirning.
 - 1. Tabled
 - b. 701.42 Faculty Workload and Compensation (Created and recommend by Faculty Senate)
 - i. Alex Motion to approve 701.42 Faculty Workload and Compensation with added verbiage to overload section. Keith Second.
 - 1. Committee approved, will send back to faculty senate
 - c. 702.41 Administration of Salary Increase Funds
 - i. Keith motion to approve 702.42. JJ second.
 - 1. Committee approved
 - d. 703.11 Early Retirement
 - i. Tabled for Harrison to look for the early retirement contract
 - 7. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled for JJ to come back with recommendations on programs
 - b. 803.14 Purchasing
 - i. Keith motion to approve 803.14 Purchasing. John second.
 - 1. Committee Approved
 - c. 804.01 Equipment and Other Leases
 - i. JJ motion to approve 804.01. Keith second.
 - 1. Committee Approved
 - d. 804.11 Tax Exempt Bond Issues and Lease Purchase Financing
 - i. Keith motion to approve 804.11. Alex second.
 - 1. Committee approved
 - e. 806.14 Payment or Reimbursement of Meals or Other
 - f. 806.24 Staff and Faculty Recruitment Expenses
 - g. 807.14 Mobile Phone and Other
 - h. 820.01 Waiver and Tuition Assistance
 - i. 830.14 Student Payment
 - j. 830.24 Refunds
 - k. 840.01 Contract Review
 - i. The rest is Tabled until next meeting
 - 8. Policy 900 Section

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- a. 901.01 Campus Planning and Facilities Management
 - b. 902.11 Construction Process – Legislative Approval
 - c. 902.51 Construction Process – Architects, Engineers and Construction Request
 - d. 902.114 Fire and Tornado Coverage
 - e. 906.01 Emergency Preparedness and Management
 - f. 907.01 Building Plaques
 - g. 908.01 Financing Through Revenue Bonds
 - h. 918.01 Alcoholic Beverages

Department updates

Departments shared what is happening in each department.