



**Executive Cabinet Agenda**  
**Monday, August 7, 2023. 9:00 AM**  
**Alumni Room**

**Members:**

- |  |   |
|--|---|
| <input type="checkbox"/> Dr. Zahi Atallah                  | <input type="checkbox"/> Megan Kasner - <i>Absent</i> |
| <input type="checkbox"/> Robert Benson (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens              |
| <input type="checkbox"/> Hunter Berg                       | <input type="checkbox"/> Krista Lambrecht             |
| <input type="checkbox"/> Brandon Delvo - <i>Absent</i>     | <input type="checkbox"/> John Mercer                  |
| <input type="checkbox"/> Alex Herman (Interim AD)          | <input type="checkbox"/> Kenley Nebeker               |
| <input type="checkbox"/> Dr. Bernell Hirning               | <input type="checkbox"/> Keith Olson - <i>Remote</i>  |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member)  |   |

**Action Item**

- 1) Minutes approval for July 24
- 2) Agenda additions and approval
  - a. Kenley motion to approve minutes from last meeting and agenda as presented. JJ second.
    - i. Motion passes. Committee Approved

**Running Agenda**

- 1) Enrollment/Recruitment
  - a. Discussion on the attached enrollment report.
- 2) Capital Project
  - a. Ribbon cutting on September 18<sup>th</sup> at 5:30 pm.
  - b. The building committee will be same days as EC, but later in the afternoon 4 pm.
- 3) Personnel/Job Posting Updates
  - a. Discussion on open positions.

**Agenda**

1. Interim Higher Education Committee Update
  - a. Discussion on the Interim Higher Ed Committee meeting that took place.
2. Revisit lactation policy; plus, grant update
  - a. A grant has been secured.
  - b. Discussion on location.
3. Hosting T4 event information
  - a. Informative piece on T4. Oct 3,4,5 This event is planned to happen. 95% of the space will be used at the ARC. The SKAD will be used for workshops and then the opening ceremony/orientation will happen in The Well.
  - b. WSC programs can do workshops if they want to.
4. Bingo @ The SKAD information.
  - a. Update on Bingo being held on campus.
5. ARC agreement update
  - a. Agreement needs to be renewed; a new draft is being reviewed. An update will come once the agreement is finished.

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6. Hiring procedure and new forms
    - a. A small committee of Dr. Atallah, Martha, and JJ will discuss Policy 1100.02 and will bring back edits to the next cabinet meetings.
      - i. Tabled to next meeting.

**Round Robin**

Informative pieces on each department were shared.