Executive Cabinet Minutes  
Monday, July 24, 2023. 9:00 AM  
Alumni Room

Members:
☐ Dr. Zahi Atallah  
☐ Robert Benson (Non-Voting Member)  
☐ Hunter Berg  
☐ Brandon Delvo  
☐ Dr. Bernell Hirning  
☐ Jenae Hunter (Non-Voting Member)  
☐ Megan Kasner  
☐ Travis Kitchens  
☐ Krista Lambrecht  
☐ John Mercer  
☐ Wanda Meyer (Interim VPAA)  
☐ Kenley Nebeker  
☐ Keith Olson  
☐ Martha Strouth

Action Item
1) Minutes approval for June 26  
2) Agenda additions and approval  
   a. Kenley motion to approve agenda as is and minutes from our last meeting. Keith second.  
      i. Committee approved.

Running Agenda
1) Enrollment/Recruitment (Megan)  
   a. Enrollment attached.  
2) Capital Project  
   a. Discussion on Medical Building Committee. Possible day is later in the day on Executive Cabinet Mondays.  
3) Personnel/Job Posting Updates  
   a. Discussion on all open positions on campus.

Agenda
1. Employee and Student Lactation policy (action item) (Dr. Hirning)  
   a. Policy attached.  
      i. Kenley motion to approve employee and student lactation policy with the updated location specified as temporary. Keith second  
         1. Motion passes, committee approved.  
2. Hiring procedure and new forms  
   a. See attached.  
      i. Each cabinet member is to review attachments and bring edits next Executive Cabinet.  
         1. Tabled until next meeting.

Round Robin