



Executive Cabinet Agenda
Monday, July 10, 2023. 9:00 AM
Alumni Room

Members:

- | | |
|---|---|
| <input type="checkbox"/> Robert Benson (Non-Voting Member) | <input type="checkbox"/> Krista Lambrecht |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Brandon Delvo | <input type="checkbox"/> Wanda Meyer (Interim VPAA) |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Kenley Nebeker |
| <input type="checkbox"/> Jenaë Hunter (Non-Voting Member) | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Megan Kasner- <i>Maternity leave</i> | <input type="checkbox"/> Jayden Olson |

Action Item

- 1) Minutes approval for June 26
- 2) Agenda additions and approval
 - a. Keith motion to approve last meeting minutes and agenda. Kenley second.
 - i. Committee approved.

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Attached enrollment report.
 - b. Looking at someone in the University system to come help with admissions.
- 2) Capital Project
 - a. The press conference had 50 people that attended.
 - b. Plan of Action (attachment) for healthcare building.
 - i. Discussion on this document
 - c. Discussion and update on the Turf project.
 - d. Daycare building is 70% completed. More discussion on the building.
- 3) Personnel/Job Posting Updates
 - a. Update on HR position. Martha Strouth has accepted the position and starts 24th of July.
 - b. Update on VPAA position. Dr. Zahi Atallah has accepted the position.
 - c. Update on Faculty positions.
 - d. Update on Hockey coach.

Agenda

Round Robin (Informational)

Athletics – Working on hiring Hockey Coach.

TrainND – One basin one way is moving to one and done instead of yearly renewal. Part-time CDL instructors will start soon and the workover rig instructor has also accepted the job position.

SBDC – Small business and development recipient was picked.

Finance – The end of the year is still in process. AP approvals are being updated to go to dept and the supervisor.

IT- AV stuff is getting worked on. Working on the Student ID card system, looking at new systems.

Marketing – Process on updating at glance pieces, fact sheets, and FBLA story. Advertisement is Townsquare is all registration day. 12 sponsored ads on Social media. Summer nights on main committee will be convened. Umary will be doing interviews with new students in frontier hall second floor.

Faculty – Summer classes will be wrapping up soon. The excitement in the community on filling the HR and VPAA positions.

Student Affairs – Dorm is appearing to be fill for next semester, quote from Chris.

Adjourned at 10:30

Respectfully,

JH