



Executive Cabinet Agenda
Monday, June 24, 2024. 9:00 AM
Alumni Room

Members:

- | | |
|--|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Robert Benson (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittny Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Kenley Nebeker |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | |

Action Item

- 1) Minutes approval for May 20th
 - a. Motion by Megan, Second by Dr. Atallah. Approved
- 2) Agenda additions and approval
 - a. Motion by Megan, Second by Dr. Atallah. Approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Headcount up 8%, FTE up 7%
- 2) Capital Project
 - a. 2nd bid package due July 20
- 3) Personnel/Job Posting Updates
 - a. Physics & Art instructor postings
 - b. EA to VP posting (5 candidates so far)
 - c. Maintenance Supervisor/Tech posted

Agenda

1. MS Teams Premium vs MS Copilot for Microsoft 365 – 6/10 (JJ)
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2. ChatGPT vs Copilot vs Copilot for Microsoft 365 – 6/24 (JJ)
 - Tabled for next meeting
3. ERP360 updated – 6/10 (JJ)
 - Reviewing PeopleSoft partnership and whether it's time to transition to another platform (17 years)
4. Watford City Graduation Feedback (Keith Olson/Dr. Hirning)
 - 50 students pursuing higher education; 30+ are coming to WSC

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5. Legislative Budget Discussion (Dr. Hirning)
 - Governor wants every State agency to have a 3% budget cut, despite projected revenue increase
 - System will present a budget with 3% cut, and then another budget that is “needs based” to share why a cut is not realistic
 6. Discussion on updating the “About” section on website (Brittney Mayo)
 - Requests to add information about transfer opportunities
 - i. Brittney will add and then email to Cabinet for review before posting
 7. Discussion on updating/adding to the brand kit (Brittney Mayo)
 - Request to provide examples of materials with proposed new secondary colors & fonts
 - i. Brittney will design and bring material samples to next meeting
 8. New signage for lamp post – attachment (Brittney Mayo)
 9. Policy 500 Section – *Tabled for next meeting due to time constraints*
 - 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
 10. Policy 600 Section- *Tabled for next meeting due to time constraints*
 - 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - 611.64 Employee Responsibility – Confidential (approved – with notes)
 - i. Notes to ask Chris Pieske to discuss open records laws.
 - 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 11. Policy 700 section- *Tabled for next meeting due to time constraints*
 - 701.16 Leave Without Pay
 - 701.42 Faculty Workload and Compensation (Created and recommend by Faculty Senate)
 - 702.41 Administration of Salary Increase Funds
 - 703.11 Early Retirement

Department updates

Minutes submitted by Brittney Mayo