



**Executive Cabinet Agenda**  
**Monday, May 20, 2024. 9:00 AM**  
**Alumni Room**

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**Members:**

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|--|--|
| <input type="checkbox"/> Dr. Zahi Atallah                            | <input type="checkbox"/> Megan Kasner                                  |
| <input type="checkbox"/> Robert Benson (Non-Voting Member)           | <input type="checkbox"/> Travis Kitchens                               |
| <input type="checkbox"/> Hunter Berg                                 | <input type="checkbox"/> Brittny Mayo                                  |
| <input type="checkbox"/> Harrison Lucas                              | <input type="checkbox"/> John Mercer                                   |
| <input type="checkbox"/> Alex Herman                                 | <input type="checkbox"/> Kenley Nebeker                                |
| <input type="checkbox"/> Dr. Bernell Hirning                         | <input type="checkbox"/> Keith Olson                                   |
| <input checked="" type="checkbox"/> Jenae Hunter (Non-Voting Member) | <input checked="" type="checkbox"/> Leah Windnagle (Non-Voting Member) |

**Action Item**

- 1) Minutes approval for May 13th
- 2) Agenda additions and approval

**Running Agenda**

- 1) Enrollment/Recruitment (Megan)
- 2) Capital Project
- 3) Personnel/Job Posting Updates

**Agenda**

1. Review of Mission, Vision, Values (Dr. Hirning)
  - Learning: Offer and engage the campus students and surrounding community with lifelong learning.
  - Integrity: Committed to truthful and reliable accountability.
  - Accessibility: Provide affordable and open access to include a diverse student body.
  - Success: Celebrate student achievements.  
Motion made by Dr. Atallah, second by Hunter.
2. Policy 500 Section
  - a. 511.06 Student Criminal History Background
    - i. Tabled from last meeting to get verbiage from Dr. Atallah. (ready for review)
  - b. 512.06 Student Driver and Use of State Fleet ( Check in with Carol)
    - i. Tabled from last meeting, currently with Carol for review. (tabled)
  - c. 520.06 Title IX
    - i. Tabled from last meeting to get formal write-up dates added. (tabled)
3. Policy 600 Section
  - a. 605.12 Academic Freedom and Tenure (Tabled)

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- b. 605.22 Standing Committee (Tabled)
  - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
  - d. 608.26 NDUS Employees – Non-renewal and dismissals  
Motion made by Keith, Second by Dr. Atallah
  - e. 609.02 Communications Proficiency  
Motion made by Dr. Atallah, Second by Travis
  - f. 610.02 Oath for Teachers  
Motion made by Dr. Atallah, Second by Keith
  - g. 611.11 Employee responsibility – Intellectual Property  
Motion made to remove 611.11 made by John, Second by Keith
  - h. 611.22 Employee Responsibility and Activities; Intellectual Property  
Motion made by Keith, Second by Dr. Atallah
  - 611.56 Employee responsibility – Consulting practices  
Motion made by Dr. Atallah, Second by John
  - i. 611.64 Employee Responsibility – Confidential  
Motion made by Dr. Atallah, Second by Keith  
\*Invite Chris Pieske to Executive Cabinet to discuss open records law.
  - j. 611.82 Employee Responsibility – Research  
Motion made by Dr. Atallah, Second by John
  - k. 611.92 Selection of Textbook  
Motion made by Travis, Second by Alex
  - l. 612.02 Faculty Grievance (Tabled)
  - m. 614.07 Hazardous Substance Information  
Motion made by Keith, Second by John
  - n. 615.06 Drug Free Workplace  
Motion made by Harrison, Second by Alex

### **Department updates**

Minutes submitted by Megan Kasner