



**Executive Cabinet Minutes**  
**Monday, April 29, 2024. 9:00 AM**  
**Alumni Room**

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**Members:**

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|--|---|
| <input type="checkbox"/> Dr. Zahi Atallah                  | <input type="checkbox"/> Megan Kasner                       |
| <input type="checkbox"/> Robert Benson (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens                    |
| <input type="checkbox"/> Hunter Berg                       | <input type="checkbox"/> Brittny Mayo                       |
| <input type="checkbox"/> Harrison Lucas                    | <input type="checkbox"/> John Mercer                        |
| <input type="checkbox"/> Alex Herman                       | <input type="checkbox"/> Kenley Nebeker                     |
| <input type="checkbox"/> Dr. Bernell Hirning               | <input type="checkbox"/> Keith Olson                        |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member)  | <input type="checkbox"/> Leah Windnagle (Non-Voting Member) |

**Action Item**

- 1) Minutes approval for April. 19<sup>th</sup>
- 2) Agenda additions and approval
  - a. Hunter motion to approve agenda and minutes as amended. Harrison second.
    - i. Committee approved.

**Running Agenda**

- 1) Enrollment/Recruitment (Megan)
  - a. Discussion on Enrollment report. (Attached)
- 2) Capital Project
  - a. Update on Healthcare Training Facility progress
- 3) Personnel/Job Posting Updates
  - a. Update on Vice President Business Services.

**Agenda**

1. HLC Survey
  - a. Dr. Atallah shared HLC survey from students. (Attached PDF)
2. Other update
  - a. SBHE meeting update on Tenure.
3. Casino night (Attached PDF)
  - a. Kenley Motion to approve casino night alcohol approval. JJ second.
    - i. Committee Approved.
4. Summer Hours
  - a. Tabled until next meeting.
5. Policy 400 Sections (New Sections add by Chris P)
  - a. 411.03 Admissions
    - i. Tabled for clarification from legal. (See Email from Rachel)
  - b. 461.02 Digital Literacy
    - i. Tabled requested by Dr. Atallah.

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6. Policy 500 Section
    - a. 511.06 Student Criminal History Background
      - i. Tabled from last meeting to get verbiage from Dr. Atallah. (ready for review)
    - b. 512.06 Student Driver and Use of State Fleet
      - i. Tabled from last meeting, currently with Carol for review. (tabled)
    - c. 520.06 Title IX
      - i. Tabled from last meeting to get formal write-up dates added. (tabled)
  7. Policy 600 Section
    - a. 605.12 Academic Freedom and Tenure (Tabled until after May 7<sup>th</sup>)
    - b. 605.22 Standing Committee (Tabled)
    - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled pending response from system)
    - d. 608.26 NDUS Employees – Non-renewal and dismissals
    - e. 609.02 Communications Proficiency
    - f. 610.02 Oath for Teachers
    - g. 611.11 Employee responsibility – Intellectual Property
    - h. 611.56 Employee responsibility – Consulting practices
    - i. 611.64 Employee Responsibility – Confidential
    - j. 611.82 Employee Responsibility – Research
    - k. 611.92 Selection of Textbook
    - l. 612.02 Faculty Grievance
    - m. 614.07 Hazardous Substance Information
    - n. 615.06 Drug Free Workplace
      - i. Tabled to next meeting

**Department updates**