



Executive Cabinet Agenda
Monday, February 5, 2024 @ 9:00 AM
Alumni Room

Members:

X Dr. Zahi Atallah	X Megan Kasner
X Robert Benson (Non-Voting Member)	X Travis Kitchens
X Kristina Kitchens in for Hunter Berg	X John Mercer
X Alex Herman (Interim AD)	<input type="checkbox"/> Kenley Nebeker
X Dr. Bernell Hirning	X Keith Olson
<input type="checkbox"/> Jenae Hunter (Non-Voting Member)	X Brittny Mayo
	X Harrison Lucas

Action Item

- 1) Minutes from Jan. 22 to be approved at next meeting.
- 2) Agenda additions and approval Keith Motioned, John Second

Running Agenda

- 1) General Updates
- 2) Enrollment/Recruitment (Megan)
- 3) Capital Projects
 - a. Turf Project (Hunter)
 - b. Healthcare Building (Dr. Hirning)
 - i. Final Schematics: Friday, February 9th
 - ii. Budget Update:
 - iii. Fundraising Campaign:
- 4) Personnel/Job Posting Updates

Hired a Search firm Efforts Olson from Bismarck.
VP's Assistant is filled.
Facilities Filled
- 5) Policy and Procedure update (Dr. Hirning)
 - a. New format/structure uploaded to Teams
 - b. Review, discuss and approve 300-level policies
Policy 305.11 referred for adjustment.
Policy 308.11 referred for adjustment.
Policy 308.46 Motion Dr. Atallah, Second Travis
Policy 311.01 Motion Travis, Second Dr. Atallah
Policy 340.21 Motion Keith, Second Dr. Atallah
 - c. Review, discuss and approve 400-level policies
Policy 420.01 recognized accrediting body changed from Higher Learning commission.
Motioned Keith, Second Dr. Atallah
Policy 421.02 Higher learning commission to recognized accrediting body. Add NDUS before Higher learning commission. Add Aid to Director for Financial. Motion Dr. Atallah, Second Keith.
430.01 Motion Dr. Atallah, Second Alex
 - d. Review, discuss and approve 500-level policies Pushed to next meeting

Agenda

- 1.) Upcoming Events:
 - a. Friday, February 9th @ 2:00pm: President's Forum for WSC Faculty & Staff
 - i. Updates on Final Healthcare Building Schematics
 - ii. Information on potential WSC-UND Partnership 2 positions on campus in hopes of hiring April. 11 programs.
- 2.) BSC/U-Mary announcement never made it to the board
- 3.) HLC prep...committee work in Criterion
- 4.) Other...

Department updates