Members:
☐ Dr. Zahi Atallah
☐ Robert Benson (Non-Voting Member)
☐ Hunter Berg
☐ Alex Herman (Interim AD)
☐ Dr. Bernell Hirning
☐ Jenae Hunter (Non-Voting Member)

☐ Megan Kasner
☐ Travis Kitchens
☐ John Mercer
☐ Kenley Nebeker
☐ Keith Olson

Action Item
1) Minutes approval for Oct. 16
2) Agenda additions and approval
   a. Keith motion to approve the agenda as amended. Megan second.
      i. Motion passes, committee approved.

Running Agenda
1) Enrollment/Recruitment (Megan)
   a. Attached enrollment summary.
2) Capital Project
   a. Playground Equipment for Bright Beginnings update.
   b. Discussion on WSC Healthcare building forum.
   c. Turf update.
3) Personnel/Job Posting Updates
   a. Update on all postings and offers.

Agenda
1. Policy and Procedure 806.1 (Attached Document)
   a. Hunter motions to revise 806.1 with President’s office and Finance and bring back changes. Keith second.
      i. Motion passes, committee approved.
2. Policy and Procedure 619 (Attached Document)
   a. Keith motions to approve policy 619 with history addition. Alex second.
      i. Motion passes, committee approved.
3. Holiday Hours
   a. Discussion on holiday hours
4. Faculty Course Scheduling
   a. Dr. Atallah lead the discussion on faculty course schedules.

Department updates
Informative pieces from each department were shared.