

WSC INTERNATIONAL HEALTH INSURANCE PROCEDURE

[North Dakota State Board of Higher Education Student Health Insurance Policy](#)

[North Dakota University System Student Health Insurance Procedure](#)

WSC Student Health Insurance Procedure

OVERVIEW AND OBJECTIVE

To establish consistent procedure for international student health insurance payment deadline, payment options, and repercussions if payment deadline is not met. As per SBHE international student health insurance policy, international student health insurance must be paid no later than the end of the sixth week of a regular fall or spring term or equivalent date for a summer term or classes outside a regular term.

The International Student Certificate of Finance Form, which all international students complete proving they have sufficient funds for one academic year in the US and prior to receiving a Form I-20, specifies the mandatory health insurance costs and payment deadlines. Additionally, Student Orientation Programming overviews and educates on payment deadlines and repercussions of non-payment.

WSC PROCEDURE

Student health insurance payments will be collected in full no later than the end of the sixth week of a regular fall or spring term or equivalent date for a summer term or classes outside a regular term.

WSC Student Finance will allow payment arrangements for international student health insurance up until the end of the 6th week of a regular fall or spring term (or summer equivalent). WSC Student Finance will allow payment to be allocated specifically toward international student health insurance only if the student account is paid in full or if the student had set up an approved payment plan for the remainder of the semester charges. Student Finance will send out reminder communications to international students who have not paid for their international health insurance in full prior to the payment deadline.

Once the payment deadline passes, Student Finance will send a list of international students who have not paid by the payment deadline to the Designated School Official. International Students who did not pay in full by the deadline will be administratively withdrawn from all courses, as the student would be considered out of SBHE Policy Compliance. Students will be subject to SBHE 830.2 Refunds Policy and NDUS 830.2 Refunds Procedure. Failure to be enrolled full-time at WSC results in the international student being out of immigration status therefore, the student's SEVIS record will be terminated. The international student would then be required to leave the US immediately.