
STUDENT COMPLAINT FORM

Name: (Please Print): _____ Date: _____
First Last

Address: _____ ID #: _____

_____ Phone: _____

Email Address: _____

Name of faculty/staff member(s) against whom complaint is to be filed:

Describe the nature of the complaint. Please attach other pages as needed to describe the problem clearly and completely.

What informal steps have you taken previously to remedy this situation? Who has been consulted and when? What resolution were you offered, if any?

What resolution, if any, do you seek?

List Witnesses (if any)

Signed: _____

Dated: _____