

Health & Wellness Department Meeting
Thursday, January 23, 2014
HSSC 168

Present: Bob Benson (Chair), Wendy McGinley (Recorder), Kim Weismann, Tami Solberg, Shawn Cote; Rhoda Owens (Minot via phone)

Bob Benson called the meeting to order at 9:00 am.

Wendy McGinley motioned to approve minutes from October 25, 2013. Shawn Cote seconded. Motion carried.

Old Business:

Stevens Hall Renovation – Bob Benson gave update. Most moving has been done. Next week asbestos removal will begin.

Massage program changes – Bob Benson gave update. Massage therapy is requesting to add a pharmacology class to AAS degree. This has gone through two readings and is waiting for the third reading. This would replace the required computer course as most students come in with computer skills.

Medical Transcription – Bob Benson reported that the program will close at the end of spring or summer semester 2014, dependent upon those currently enrolled completing the program.

HIM with Bottineau – Bob Benson reported that the 2nd stage has been submitted and that more will be known in February. Bob also reported that Christine Christensen will no longer be a full-time faculty member due to financial and enrollment issues.

Tutoring/SmartThinking – reminder that English writing and math labs are available on-campus through tutoring; for those off-campus Donna Grecko can assist with assignments/concerns via email. SmartThinking is an online tutoring program offered to all currently enrolled students. Not all subject areas have tutoring available. Rhoda Owens mentioned that chemistry is one of those areas that students are having difficulties.

CTE Visit/Program Reviews and Updates – All CTE programs have received their reviews from the visit. Program reviews and updates are currently being reviewed. They will be returned shortly for additional information, if needed.

New Business:

Summer/Fall Schedule – Bob Benson mentioned to start looking over your class schedule/offerings as they are due February 1st.

CD 221 Language Development for SLPA COG – Kim Weismann motioned to approve COG. Wendy McGinley seconded. Motion carried.

Health and Wellness Changes – Bob Benson stated that Dr. Nadolny is now looking into another building for health and wellness. WSC is currently working with the hospital and long-term care associations to possibly provide programs/education to those career areas that are in high demand and being contracted out to travelling agencies. There was discussion regarding advancing ADN to BSN, mental health, physical therapist assistant, lab/med technicians.

Notification of faculty leave – make sure to complete correct form and submit to your supervisor.

Committee Reports:

Faculty Senate (Kim, Wendy, Christine) – hasn't met this semester. Next meeting is Monday, January 27th.

Staff Senate (Tera, Christine) – no update as representatives not present.

Curriculum Committee (Bob) – Bob reported that they have been meeting. Minor changes to petroleum program and working on getting course fees properly aligned with courses that have fees as some fees have not been charged to students.

Diversity Committee (Kim, Wendy) – committee hasn't met lately. Planning an event in April. Difficult planning things with the renovation under way. Will be limiting activity until renovation is complete.

Faculty Ranking & Tenure (Bob) – Bob reported that two faculty have applied for tenure (Matt Peterson and Derek VanderMolen) and one for full professorship (Ken Quamme).

There being no further business the meeting was adjourned at 9:45 am.

Respectfully,

Wendy McGinley