

WILLISTON STATE COLLEGE
2014 CAMPUS SECURITY and FIRE REPORT
(2013 data)

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WILLISTON STATE COLLEGE CAMPUS SECURITY REPORT 2014

Introduction

The Williston State Colleges campus security program is an ongoing process that includes the development and enforcement of regulations, procedures and practices to provide a reasonable level of security for property and information and to provide for the personal safety of employees, students and visitors.

Administrative and supervisory personnel are responsible for the incorporation of security principles and procedures in their respective areas of operation.

Each member of the faculty, staff and student body is responsible for carrying out campus regulations, procedures and practices, and shall comply with federal, state and local laws related to security matters while on campus or in the course of representing or conducting college activities.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, the Williston State College annually publishes a campus security report that includes security policies and campus crime statistics. This report is available from the student services office.

Section 1

POLICIES AND PROCEDURES REGARDING CRIME REPORTING

There is ample evidence today of increasing violent crime on the nations campuses. Students, faculty and staff alike have been victims. The processes of discovering and transmitting knowledge may also suffer, if, in response to this crisis, academic traditions of free movement and access are restricted. On the one hand, institutions need to attempt to make their campuses reasonably secure places for all members of their community. On the other hand, there are demonstrable tensions between an ideal academic environment and a completely secure campus. It is essential to work for an equitable balance between an open environment where academic inquiry can thrive and a reasonably safe environment where inquirers can feel secure. The concepts of reasonable security and of administrative responsibility provide direction in achieving this balance.

Who Should Report

All employees, faculty and staff who become aware of an allegation of violation of Williston State College policy, Student Code of Conduct, civil or criminal law should report the complaint or allegation to either their supervisor or the Director for Facilities. Any criminal activity should be reported to the Williston Police Department. It is the function of law enforcement professionals working within the criminal justice system to determine whether a crime took place.

Reports made to the Director for Facilities shall be reviewed, in conjunction with the Williston Police Department, to determine if a threat continues to exist to the campus community. If it is determined that such a threat continues to exist, a warning will be sent out, via appropriate methods complying with the Clery Act, informing the campus community.

Faculty, staff, students and employees are encouraged to assist anyone reporting alleged criminal activity in contacting the Williston Police Department in order to file a criminal report.

Crime Reporting Procedures

1. All criminal activity occurring on campus should be reported immediately to the Williston Police Department.
2. Every effort should be made to ensure that physical evidence is maintained and protected.
3. All allegations will be investigated. If the Williston Police Department or the Williams County Sheriff's Department concludes that the allegations reported are not substantiated by the fact of the law, no campus crime will need be disclosed as a statistic. (Federal Register, April 29, 1994.)

4. Reports will be classified by the Director for Facilities in conjunction with the appropriate police agency according to the definitions of the Uniform Crime Reporting System of the U.S. Department of Justice, Federal Bureau of Investigation.
5. Williston State College monitors and records student criminal activity at both on and off campus activities of student organizations recognized by Williston State College.

Crime Reporting Guidelines

1. Reports may be made to the Director for Facilities and/or the Williston Police Department either by telephone or in person.
2. The Director for Facilities will accept third-party reports (in cases of sexual assault) in order to protect a victim's identity.
3. All statements or reports of a criminal nature made to the Director for Facilities will be shared with the Williston Police Department.

Procedures for Reporting Medical Emergencies

1. Students, faculty, staff and visitors are encouraged to seek medical and emergency assistance (ambulance and fire) by calling 911 (or 9-911 if using a campus phone) directly.
2. Notify a residence supervisor if the situation occurs in campus housing.
3. The cost of an ambulance is the responsibility of the patient. If the patient refuses transport, there is no charge. There is no charge to the person who calls the ambulance for the patient.
4. Make arrangements to have someone meet the ambulance crew at the door to direct the crew to the exact location of the emergency.

Procedures for Reporting Fire Alarms in College Buildings

1. Fire alarms are always to be taken seriously. Contact the WSC Business Office and/or the Williston Fire Department immediately.
2. The building fire alarm system is activated manually at pull stations.
3. If you see or smell smoke, you should immediately pull the nearest fire alarm, leave the building and dial 911 (or 9-911 if using a campus phone) immediately.
4. When a fire alarm has been activated, everyone is to evacuate the building immediately.
5. Disabled persons unable to move down the stairwells should move to the nearest stairwell landing where the Williston Fire Department can provide for their evacuation.
6. Students, faculty, staff and visitors may reenter the building only when given authorization to

do so.

7. Anyone who does not leave the building in the event of a fire alarm or drill is subject to campus discipline and to possible criminal charges. Misuse of any fire equipment is grounds for disciplinary action.

Procedures for Reporting Injuries

Employees - All accidents or injuries occurring on the college campus should be reported immediately to the business office if the injured party is faculty, staff or a student worker. An Incident Report must be completed.

Non-Employees - All accidents occurring on the Williston State College Campus shall be reported immediately to the Director for Facilities if the injured party is not an employee of the institution.

A State of North Dakota Risk Management Fund Incident Report (SFN 50508, Rev. 07-97) should be completed by a college employee for injuries involving non-college people. This report should be submitted to the Director for Facilities.

Procedures for Reporting Hazardous Waste

1. If hazardous waste accumulation or improper storage is suspected, please notify the Director for Facilities 774-4243.
2. If a hazardous waste spill is suspected, please contact the Director for Facilities 774-4243 and/or the Williston Fire Department by dialing 911 (or 9-911 if using a campus phone).
3. In cases of suspected hazardous waste spills, the area is to be evacuated and secured. College staff is not to enter the building area until admitted by appropriate authorized personnel.

Emergency Response to a Death on Campus

1. Notify the Williston Police Department immediately, along with the Executive Director of Student Services and Financial Aid and Director for Facilities.
2. The room or area where the death occurred should be secured pending the arrival of police department personnel.
 - A. Nothing should be moved or removed.
 - B. Witnesses should remain in the area. They may be located in another room.
 - C. Williston Police personnel will coordinate and supervise the response.

If you are a Victim of a Crime or Witness a Crime

1. Call 911 immediately for any emergency including medical assistance, fires, suspicious people or activities, crime reports, traffic accidents and other law violations.
2. When reporting suspicious persons, obtain a good description including sex, age, hair, clothing and distinguishable features. When reporting suspicious vehicles, note the make, model, color, license plate number (state of issue), number of occupants and any distinguishable markings or damage on the vehicle. Pay particular attention to the direction of travel of the suspicious persons or vehicle and the place where they were last seen.
3. Preserve the crime scene: Do not touch any items involved in the incident. Close off the area of the incident and do not allow anyone in the crime area until the Williston Police Department arrives.

Section 2

STATISTICS

Reported Offenses

The following is the statistical report of activity reported to the Executive Director of Student Services and Financial Aid, the Williston Police Department and the Williams County Sheriff Department for the calendar years 2009-2011. For a complete copy of the annual report filed with the Federal Campus Crime and Security Department, visit the addendum at the end of this report.

<u>Offense</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses – Forcible	0	0	1
d. Sex offenses - Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Liquor Law Violations	N/R	N/R	35

The above categories and alleged offenses do not necessarily constitute an arrest or conviction. They are allegations of wrongdoing.

N/R – Liquor Law Violations were Not Reported for the periods indicated.

Crime Report Definitions

Definitions of Criminal Offenses

The following definitions are those used in the Uniform Crime Reporting system of the U.S. Department of Justice, Federal Bureau of Investigation.

Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that an injury result from an aggravated assault when a gun, knife or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Arson – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary - The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempt to commit any of the aforementioned.

Drug Abuse Violations - Violations of State or local laws relating to the unlawful possession, sale, use, growing, manufacturing or making of narcotic drugs and the equipment or devices utilized in their preparation and/or use. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Hate Crimes – Crimes that manifest evidence of prejudice based on race, religion, sexual orientation, disability and gender or ethnicity.

Liquor Law Violations - Violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

Manslaughter – Manslaughter is defined as “reckless or grossly negligent killing of a human being, excluding traffic fatalities.”

Murder and non-negligent manslaughter - The willful (non-negligent) killing of one human being by another.

Negligent manslaughter – The killing of another person through gross negligence.

Motor Vehicle Theft - The theft or attempted theft of a motor vehicle. (Classify as motor

vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned--including joyriding).

Robbery – The taking of, or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of a person or persons by force or threat of force or violence or by putting the victim in fear.

Note: Carjackings are robbery offenses where a motor vehicle is taken through force or threat of force.

Weapons Law Violations – The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Sex Offense Definitions

Definitions are from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program.

Forcible – any sexual act directed against another person, forcibly or against that person’s will where the victim is incapable of giving consent.

- a. **Forcible Rape** (except “Statutory Rape”) - The carnal knowledge of a person, forcibly or against that person’s will, or both; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).
- b. **Forcible Sodomy** – Oral or anal sexual intercourse with another person, forcibly or against that person’s will, or both; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- c. **Sexual assault with an object** – To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly or against that person’s will, or both; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
Note: An “object” or “instrument” is anything used by the offender other than the offender’s genitalia. Examples are a finger, bottle, handgun, stick, etc.
- d. **Forcible fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly or against that person’s will, or both; or not forcibly or against that person’s will, or both; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
Note: Forcible Fondling includes “Indecent Liberties” and “Child Molesting.”

Non-Forcible – Unlawful, nonforcible sexual intercourse. (except “prostitution offenses”)

- a. **Incest** – Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- b. **Statutory rape** – Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Section 3

POLICY AND PROCEDURES REGARDING BUILDING ACCESS & MAINTENANCE

The Williston State College campus is for the use of the students, faculty, staff, escorted guests and those on official business with the College. All others are subject to being charged with trespassing.

Visitors are reminded that access to campus buildings is limited to normal business hours.

Students, faculty, staff and visitors are encouraged to report needed repairs for all areas to the Business Office during business hours. After hours, requests may be referred to members of the Williston State College faculty or staff.

The following guidelines are designed to provide maximum security and protection for all concerned and still provide convenient access to buildings:

1. Keys are issued to authorized faculty, staff and students only.
2. Exterior building doors should not be blocked open when the doors are locked.
3. Building evacuation is mandatory for all fire alarms.
4. Individual buildings are normally open from 7:00 a.m. until 10:00 p.m. Monday through Friday and for scheduled weekend classes and special events. Computer labs are open for student use from 1:00 p.m. to 5:00 p.m. on Saturday.
5. A telephone is located to the left of the main entrance. This telephone is also capable of calling off-campus by dialing 9 + the number you wish to reach.

Campus Housing Security

Residents are asked to take security precautions very seriously in order to ensure a safe environment for all residents. Be sure that outside building doors lock securely behind you when coming and going. Never leave a locked door propped open. This action violates the security of all residents.

Residents are responsible for the behavior of their visitors/guests. Visitors/guests are subject to all campus housing policies. The posting of visiting hours is to guarantee residents certain hours of privacy. Established visiting hours are 10:00 a.m. to 12:00 a.m. Sunday through Thursday. 10:00 a.m. to 2:00 a.m. on Friday and Saturday.

Individuals residing in campus housing will observe quiet hours from 10:00 p.m. to 10:00 a.m.

Residents are allowed to have overnight guests of the same sex. Before having an overnight guest, residents must officially notify the residence supervisor and have their roommate's permission.

A guest is someone of the same sex who stays in a room for no more than three consecutive nights five times a semester, or someone who stays two nights not more than seven times a semester.

To prevent theft, it is recommended that a room/apartment always be locked. It is also recommended that large amounts of money or valuable objects not be kept in a room/apartment. The college does not assume responsibility for stolen items.

For personal safety it is recommended that doors remain locked and the identity of anyone entering a room/apartment be made known before opening the door.

Entry of Campus Housing

Entry of a student room/apartment will be restricted to the following:

1. When staff must enter for reasons of maintenance, a 24-hour notice will be given to the student prior to entry whenever possible. In addition, preannounced room inspections will be held to check for general sanitation and order. Williston State College housing contract stipulates that room inspections may be made by staff for maintenance reasons.
2. When residence directors or college officials have reasonable fear for health, safety, life or property.
3. When residence directors or college officials have just cause to suspect a violation of college regulations.
4. During periods of academic recess—primarily for maintenance purposes.

When possible, occupants will be present if a room/apartment is entered. College officials will announce their presence before entering.

Except for emergency maintenance, residence supervisors who have just cause to enter a room without the presence of the resident shall do so with another college official.

Procedures Regarding Solicitation in College Buildings

1. Williston State College reserves the right to determine time, place, and manner of all solicitations or activities on college property.
2. Solicitation is any approach made with the purpose of making a request, plea, suggestion, petition or enticement for support, opinion, funds, time or assistance.

3. The exchange of information and ideas by lawful means shall not be excluded by this policy, but such activities should respect each individual's personal freedom.
4. Williston State College can deny, approve or impose restrictions on agents of such organizations as to the date and time solicitation will occur, the number of people involved, the type and methods of solicitation and the areas of the particular academic building to be covered.
5. Those engaged in solicitation shall respect the rights of all persons to be free from forceful, verbal or physical contact.
6. Any individual who feels that his or her individual rights have been violated by solicitation of any form may file a complaint against the responsible individual or organization in the Student Services office.
7. Violations may result in suspension of privileges and may subject the violator to arrest for trespassing.
8. Violations and/or problems should be reported immediately to the Vice President for Business Services.
9. Classrooms are assigned by the registrar.
10. Special requests for the use of campus facilities, including scheduling use of residence halls or space on Williston State College grounds, should be forwarded to the Conference Services Coordinator.

Section 4

POLICY AND PROCEDURES REGARDING LAW ENFORCEMENT & EMERGENCY PREPAREDNESS

Williston State College strives to maintain a safe and secure atmosphere for members of the student body, faculty, staff and the general public so that they do not perceive that they are unreasonably impeded in their activities by concerns for personal safety. The Williston Police Department is assigned broad security-related functions. The campus safety officer is assigned functions related to ensuring that the campus is a safe environment for all stakeholders. At the same time, individual units such as various academic and non-academic departments have responsibility for the security of facilities assigned to their use. These departments are charged to provide security regulations by which students, faculty and staff are required to abide.

Williston State College, as with any other public or private entity, cannot assure or guarantee a crime-free living or working environment. Accordingly, it is the responsibility of members of the college community to act in a security-conscious manner and to avoid actions that jeopardize their security as well as the security of others. If situations that endanger security are encountered, members of the faculty, staff and student body should report these situations to the Williston Police Department.

The Williston Police Department has authority to come on campus if a law has been broken. Care is taken to protect each individual's privacy and search and seizure provisions.

Timely Warning Reports – College Administration is responsible for timely warning announcements when there appears to be a threat to the safety/security of persons on campus. Decisions concerning whether to issue a warning will be made on a case by case basis; determining if there is a threat of danger to the campus community and the possible risk of compromising law enforcement efforts. Timely warnings will be made via the NotiFind system.

Emergency Preparedness and Evacuation – WSC is committed to providing a safe and healthy environment for all its students, faculty, and staff. To facilitate this objective, WSC has established an Emergency Preparedness Plan. It is important that each individual review and familiarize themselves with this plan which is located on the WSC website at: <http://www.willistonstate.edu/About-Us/Safety-and-Security-Information.html>

Section 5

SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

Williston State College provides the following services and programs to improve safety on campus and educate the community about safety issues.

New Student Orientation – New students are exposed to school guidelines during this orientation.

Residence Hall Security - Residence halls are locked 24-hours a day and keys are issued only to residents and authorized Williston State College personnel.

Electronic Alarm Systems - A variety of intrusion, fire and general emergency alarms have been installed on campus.

Security Camera Systems – Security camera systems have been included in high-traffic campus buildings.

Facilities - Campus buildings and the exterior campus are continually reviewed by the Campus Service staff to ensure the safety and security of all campus facilities. The buildings and grounds are maintained by the Campus Service staff with safety and security in mind. Repairs are made promptly. Students, staff and administration are encouraged to report safety or security hazards.

Access to Campus Buildings - Access to campus buildings is provided by the Campus Service staff; they open the buildings each day of the business week at 7:00 a.m. Monday through Friday and close them at 10:00 p.m. Monday through Friday during the academic year. Arrangements for off-hour access can be made by contacting the Williston State College Business Office.

The business office issues keys to individual rooms and offices, with the exception of campus housing, to persons authorized by the Director for Facilities.

Sexual Assault Prevention & Other Mental Health Needs - The campus has contracted a local resident with mental health counseling experience for two days a week to be available for WSC students. Students are made aware of the availability of these services through notices and a monthly Sip and Share program.

Missing Student Notification Policy—Any individual on campus who has information suggesting a resident student may be missing must immediately notify the Director for Housing by stopping in Stevens Hall, Room 100 or calling 701-774-4528. For the complete Missing Student Notification Policy see the Student Code of Conduct & Policies on the WSC website (<http://www.willistonstate.edu/Current-Students/Student-and-Resident-Life/Student-Conduct-and-Policies.html>).

Section 6

POLICY REGARDING CRIMINAL ACTIVITY OF STUDENT ORGANIZATIONS RECOGNIZED BY THE SCHOOL AT OFF-CAMPUS LOCATIONS

Any Williston State College sponsored student activity held off-campus will follow the same rules and regulations as if the event was held on college grounds. Any violation of municipal, county, state and federal law and subsequent conviction of same constitutes violation of college policy. The nature of the violations will determine the extent of sanction that may be invoked by the college. Depending on the severity of the violation, probation, suspension or expulsion may occur.

Section 7

POLICY FOR THE PREVENTION OF THE USE OF ALCOHOL AND OTHER DRUGS

Williston State College is committed to strict compliance with the Drug-Free Workplace Act, Drug Free Schools and Communities Act and SBHE Policy 615. Pursuant to federal and state law and State Board of Higher Education Policy, the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance on the Williston State College campus or property controlled by Williston State College or at college-sponsored events is prohibited.

Pursuant to SBHE Policy 918, possession, sale, dispensation or consumption of alcoholic beverages on the Williston State College campus or in building or facilities leased or controlled by Williston State College or at college-sponsored events is prohibited.

Students or their guests found to be violation may be reported to law enforcement officials. In addition, they shall be reported to the Executive Director of Student Services and Financial Aid and be subject to discipline procedures as described in the Student Code of Conduct.

The Executive Director of Student Services and Financial Aid is responsible for enforcement of this policy and ensuring that students are in compliance with sanctions. Those who do not comply with sanctions may be subject to denial of financial assistance or disciplinary actions up to and including expulsion from school.

Education

Current information relating to alcohol, drugs and other related topics will be readily available to students at a variety of locations around campus. Students will be encouraged to actively participate in campus or community activities which focus on educational efforts which may also address risks which may be related to the use of alcohol and other drugs such as campus violence or sexually transmitted diseases. All freshmen are required to take Freshman Seminar which includes alcohol education including e-Checkup (a survey to identify personal drinking patterns for self awareness). Further information about alcohol and other drugs is available in relevant courses which are offered at Williston State College.

Students in need of assistance with the responsible usage of alcohol and other drugs may contact the Northwest Human Service Center. The student is responsible for these costs.

Employee Assistance Program

Williston State College is concerned about its employees and recognizes that work performance is affected by personal concerns. Williston State College provides employment assistance services to all members and their immediate family members. The Employment Assistance Program is designed to help employees resolve personal problems and get their lives back in order. It is a confidential assessment/counseling/referral service staffed by trained professionals who can assist the employee or family members in the evaluation of their problems and take positive action to resolve them.

Assistance is offered in the following areas: Alcohol and drug dependence, family or marriage problems, work-related problems, emotional problems and financial concerns.

Section 8

PROCEDURES REGARDING SEXUAL ASSAULT

Sexual assault is any sexual behavior between individuals to which one person does not or cannot consent. In describing sexual assault, Williston State College relies upon North Dakota state law concerning gross sexual imposition which is much broader than the traditional concept of rape. Williston State College prohibits sexual act(s) or contact(s) with another which can involve compelling a person to submit 1) by force or threat of force; 2) by use of intoxicants to substantially impair a person's power to give consent; 3) by engaging in such act(s) when there is reasonable belief that the other person suffers from a mental state which renders him or her incapable of understanding the nature of the contact; 4) When the person is under fifteen years of age; or 5) when the person is unaware that sexual act is being committed. *Abuse of alcohol or other drugs does not relieve individuals of their responsibility to themselves or others.*

Sexual Assault Prevention

A variety of educational and victim assistance programs are available from the Family Crisis Shelter, Northwest Human Service Center and Mercy Medical Center. Students are made aware of the availability of these services through notices, Sip and Share, and the Student Code of Conduct.

Procedures for Reporting Sexual Assault

1. Rape and assault are never the victims fault. Victims understandably find rape and sexual assault upsetting and painful to discuss. However, it is important to report the incident as soon as possible.
2. Victims should contact the police regardless of whether they intend to press charges.
3. In the event of rape and assault, assistance is available from residence hall staff, the Executive Director of Student Services and Financial Aid, Northwest Human Service Center, the Family Crisis Shelter, Mercy Medical Center and the Williston Police Department.

What to Do if a Sexual Assault Occurs

1. Because evidence of sexual assault and the attacker's identity may be left on the victim's body, do not wash in any way until you have been examined at the hospital.
2. Go for the exam as quickly as possible because the evidence deteriorates quickly and may be important in proving the assault.
3. The hospital staff will collect evidence, check for injury and deal with the possibility of sexually transmitted diseases.

Notice to Students

After reporting a sexual assault, a student victim may request changes in living or academic situations. The student may seek assistance from the Executive Director of Student Services and Financial Aid who will make every attempt to facilitate those changes.

Availability of Counseling

Counseling for survivors of sexual assault is available at the Family Crisis Shelter or Northwest Human Services Center.

Important Phone Numbers

Family Crisis Shelter -- 572-9111
Mercy Medical Center -- 774-7400
Northwest Human Service Center -- 774-4600
Williston Police Dept. – 577-1212

ND Sex Offender Website

Pursuant to ND Century Code, Section 12.1-32-15, The ND Sex Offender Website is available at the following URL: <http://www.sexoffender.nd.gov/>. You will find information concerning those individuals with a qualifying conviction at this website, including identities and locations.

Disciplinary Procedure for Sex Offenses

The Williston State College disciplinary process is an option for any person wishing to report a case of student misconduct. In order for Williston State College to address behavior through the Student Code of Conduct, a written complaint must be filed with the VP for Student Services. Any criminal complaint is reported to the Williston Police Department for investigation.

Acts of sexual violence, assault or abuse, such as rape, acquaintance rape, or forms of non-consensual sexual activity are criminal behaviors. These acts will be swiftly investigated and will subject an individual to complaints and disciplinary sanctions as outlined in Williston State College Student Code of Conduct as well as referral to appropriate law enforcement agencies.

Victims of sexual violence may report incidents to the appropriate Williston State College authorities including, but not limited to, the VP for Student Services; the VP for Academic Services; or the VP for Business Affairs

The Student Code of Conduct will guide the process.

Definitions

Verbal Warning: Refers to matters of first violation of regulations. Involves verbal restatement of the regulation, explanation of concern about the student's conduct and expectation that no further infractions will occur.

Written Warning: Refers to official censure of a student's conduct in violation of a regulation of the campus community and/or procedures of order, respect for property, and consideration of others. Involves a status of warning for a designated period of time. This is not recorded on the student's official college record.

Final Warning: Refers to official final notice of probation for extreme or chronic violation of regulations. Involves a status of initial or continued probation with the understanding that suspension may result from any further violation of regulations.

Revocation of Privileges: To withdraw privileges normally extended to students.

Room Transfer: Removal from ones assigned room/apartment and assignment to another room/apartment at the discretion of the Housing Director.

Restitution: Reimbursement for damage to, or misappropriation of property.

Confiscation: Seizing of property to be given to law enforcement for disposal.

Required Counseling: When personal or emotional issues interfere with appropriate student behavior on a regular basis, the resident director may assign students to mandatory counseling sessions with counselors from Northwest Human Service Center. Failure to comply will result in further sanctions.

Referral to Outside Authorities: Situations which violate any city, county or federal law will be reported to the proper law enforcement agency.

Fine: A sum of money to be paid to law enforcement as a penalty for an offense.

Eviction: Immediate removal from campus housing for the remainder of the academic year with no refund of rent.

Conduct Probation: Refers to official censure for serious violation of regulations. Involves a status of probation for a designated period of time; a violation of regulations during this period of probation could result in recommendation for suspension from the college.

Suspension: Recommended in cases of most serious violations of regulations or violations within a status of probation or final warning. A suspension terminates the individual's status as a student for a stated period of time in proportion to the seriousness of the offense.

Expulsion: Recommended as a last resort and indicates that a student's presence would be a continuous threat to the rights and welfare of others in the college community. An expulsion is final termination of all opportunity for the offender to continue as a student in WSC.

Appendix
Campus Crime Report Data 2009-2011

Alleged crimes and/or arrests reported to university officials or law enforcement officials Jan. 1, 2012 - Dec. 31, 2012	ALLEGED CRIMES	Campus	Non-Campus	Public	Campus Residence	Hate Crimes
	Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Simple assault - Hate Crimes only	0	0	0	0	0	0
Larceny-theft - Hate Crimes only	0	0	0	0	0	0
Intimidation - Hate Crimes only	0	0	0	0	0	0
Destruction/damage/vandalism of property - Hate Crimes only	0	0	0	0	0	0
ARRESTS	Campus	Non-Campus	Public	Campus Residence		
Liquor Law Violations except DUI	3	0	0	3		
Drug Abuse Violations	0	0	0	0		
Weapon Law Violations	0	0	0	0		

Alleged crimes and/or arrests reported to university officials or law enforcement officials Jan. 1, 2011 - Dec. 31, 2011	ALLEGED CRIMES	Campus	Non-Campus	Public	Campus Residence	Hate Crimes
	Murder/Non-negligent manslaughter	0	0	0	0	0
	Negligent Manslaughter	0	0	0	0	0
	Sex offenses - Forcible	0	0	0	0	0
	Sex offenses - Non-forcible	0	0	0	0	0
	Incest	0	0	0	0	0
	Statutory rape	0	0	0	0	0
	Robbery	0	0	0	0	0
	Aggravated assault	0	0	0	0	0
	Burglary	0	0	0	0	0
	Motor vehicle theft	0	0	0	0	0
	Arson	0	0	0	0	0
	Simple assault - Hate Crimes only	0	0	0	0	0
	Larceny-theft - Hate Crimes only	0	0	0	0	0
	Intimidation - Hate Crimes only	0	0	0	0	0
	Destruction/damage/vandalism of property - Hate Crimes only	0	0	0	0	0
	ARRESTS	Campus	Non-Campus	Public	Campus Residence	
	Liquor Law Violations except DUI	2	0	0	2	
	Drug Abuse Violations	2	0	0	0	
	Weapon Law Violations	0	0	0	0	

Alleged crimes and/or arrests reported to university officials or law enforcement officials Jan. 1, 2010 - Dec. 31, 2010	ALLEGED CRIMES	Campus	Non-Campus	Public	Campus Residence	Hate Crimes
	Murder/Non-negligent manslaughter	0	0	0	0	0
	Negligent Manslaughter	0	0	0	0	0
	Sex offenses - Forcible	0	0	0	0	0
	Sex offenses - Non-forcible	0	0	0	0	0
	Incest	0	0	0	0	0
	Statutory rape	0	0	0	0	0
	Robbery	0	0	0	0	0
	Aggravated assault	0	0	0	0	0
	Burglary	0	0	0	0	0
	Motor vehicle theft	0	0	0	0	0
	Arson	0	0	0	0	0
	Simple assault - Hate Crimes only	0	0	0	0	0
	Larceny-theft - Hate Crimes only	0	0	0	0	0
	Intimidation - Hate Crimes only	0	0	0	0	0
	Destruction/damage/vandalism of property - Hate Crimes only	0	0	0	0	0
	ARRESTS	Campus	Non-Campus	Public	Campus Residence	
	Liquor Law Violations except DUI	8	0	0	1	
	Drug Abuse Violations	0	0	0	0	
	Weapon Law Violations	0	0	0	0	

2013 Fires Reported Stats	<u>Housing Facility</u>	<u>Street Address</u>	<u>Number of Fires</u>
	Dickson Hall	1300 - 7th Avenue East	0
	Nelson Hall	613 E. Highland Drive	0
	Manger Hall	609 E. Highland Drive	0
	Abramson Hall	601 E. Highland Drive	0
	Teton Heights - North	1915 - 6th Avenue East	0
	Teton Heights - South	1909 - 6th Avenue East	0
	Frontier Hall (New)	1410 University Avenue	0