



WILLISTON
STATE COLLEGE

Head Softball Coach

Salary: \$15,000

Status: Exempt

Reports to: Athletic Director

Responsibilities

Head Softball Coach

- Plan and direct the recruitment, conditioning, training and performance of student athletes, along with fiscal program management.
- Abide by the rules and regulations established by Williston State College, the state of North Dakota and the National Junior College Athletic Association (NJCAA).
- Manage and directs the softball program.
- Coach the softball team.
- Organize and schedules practice sessions.
- Direct and supervise the assistant softball coaches.
- Evaluate and recruit qualified prospective student-athletes and ensures timely submission of their academic records for admissions.
- Monitor academic progress and status of team members, implementing action plans through appropriate staff when needed.
- Oversee the strength and conditioning programs for student-athletes.
- Promote the athletic program through community events, public service, fundraising and marketing.
- Manage a fiscally sound budget.
- Perform other job related duties as assigned.

Minimum Qualifications

- Bachelor's degree preferred
- Master's degree recommended for instructional opportunities.
- Proven interpersonal, written, oral communication

The ideal candidate should possess strong leadership, written and oral communication skills, solid planning and organizational abilities.

Review of applications will begin immediately and the position will remain open until filled. Williston State College is an equal opportunity employer.

DISCLAIMER CLAUSE

This job description is not intended, and should not be construed, to be a complete list of all responsibilities, duties, skills, efforts, or working conditions associated with the job. It is intended to be an accurate reflection of those principal job elements essential to making fair pay decisions and for determining job performance.