

## How to make a student account payment through TouchNet

Log in to your Campus Connection account using your dotted identifier (firstname.lastname)

### Navigate to any of the following links:

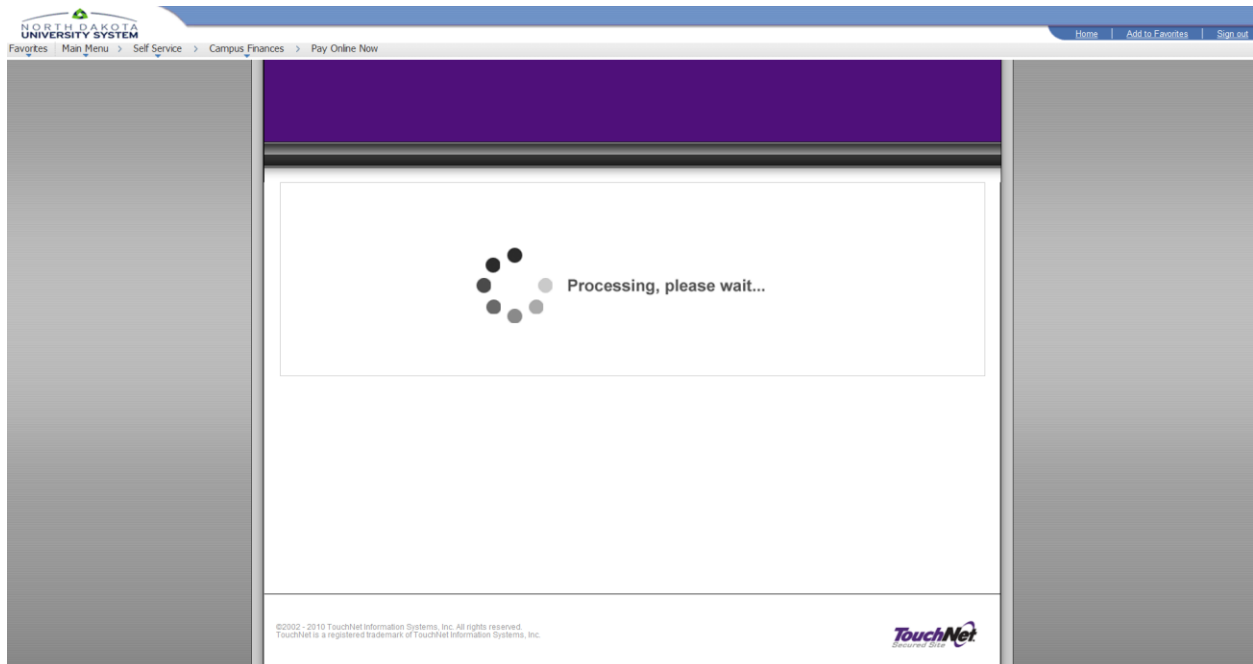
Self Service > Campus Finances > Pay Online Now

Pay Charges Online

Student Center > Pay Online Now

Pay Online Now from the opening Student Center in the middle of the page

It may take up to a minute to connect to your account in TouchNet.



From the front page, you can view information for any campus from which you have account activity.

Currently there is no activity on your account BISMARCK  
Currently there is no activity on your account NDSC\_OF\_SCIENCE

#### Account Alerts

One or more of the credit cards have expired, and can no longer be used for making payments.  
[Edit Payment Information](#)

#### Announcements

Welcome! Please refer to the "Important Information" link at the top right to view campus-specific information.  
Please note: Electronic check payments can only be made from U.S. financial institutions.

**Important: If you receive an error message of any kind when making your payment, please do NOT hit the Back button, and do NOT re-submit your payment. Please contact your schools' business office for support.**

#### My Account

View information for account:

UND  
UND  
BISMARCK  
NDSU  
NDSC\_OF\_SCIENCE

Go

#### Current Account Status

UND

Balance: \$4,820.00

[Make a Payment](#)

[View Account Activity](#)

#### Statements

##### eBill Statement

A new bill for UND was delivered on 3/20/09.  
A new bill for BISMARCK was delivered on 10/13/10.

Account Type:	UND
Statement Date:	3/20/09
Bill Amount:	\$1,566.35
Account Type:	BISMARCK
Statement Date:	10/13/10
Bill Amount:	\$180.00

#### Term Balances

2012 Fall	\$520.00
2012 Summer	\$300.00

To make a payment, you can go to Make a Payment on the front screen, or you can go to the Payments tab at the top left and then Account Payment.

Different payment options are available (account balance, amount due, term balance, etc.) and you can pay any amount. Account balance allows you to pay towards the total account balance, amount due allows you to pay toward the total amount currently due as recorded in the student system, and pay by term allows you to pay toward the balances of any individual terms that have charges. Enter the payment amount in the box and select the Continue button.

### Account Payment

Amount	Payment Method	Confirmation	Receipt
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View information for account:

**Select Payment**

<input checked="" type="radio"/> Current account balance:	\$4,820.00	\$ <input type="text" value="200.00"/>	Payment Date:	<input type="text" value="11/20/12"/>
<input type="radio"/> Amount due:	\$0.00	\$ <input type="text"/>	Memo:	<input type="text"/>
<input type="radio"/> Pay by term:				
<input type="checkbox"/> 2012 Fall	\$520.00	\$ <input type="text"/>		
<input type="checkbox"/> 2012 Summer	\$300.00	\$ <input type="text"/>		
<input type="checkbox"/> 2012 Spring	\$4,000.00	\$ <input type="text"/>		

Select the payment method you would like to use, credit card or echeck. Enter in your account information. You can save your account information for future payments.

### Account Payment

Amount	Payment Method	Confirmation	Receipt
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**Select Payment Method**

**Payment amount:** \$200.00

**Payment method:**

New Electronic Check (checking/savings) ▼

**Select**

\*Credit card payments are handled through PayPath™, a tuition payment service, unless scheduled for a future date.

**Electronic Check** - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

**Account Information**  
\*Indicates required fields

**Personal accounts only. No corporate accounts, i.e. credit cards, home equity, traveler's checks, etc.**

\*Account type:  ▼

\*Routing number:   
(View example)

\*Account number:

\*Confirm account number:

\*Name on account:

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**Option to Save**

Save this payment method for future use

Save payment method as:   
(e.g. Primary Checking)

Select the Continue button. The next screen will confirm your payment information. Select the “I agree to the above terms and conditions.” statement to agree. Select the Submit Payment button. Your payment receipt will be displayed. Your student account will automatically be updated with your payment. If you have any questions, please contact your school’s business office.