

Williston State College
Arts & Human Sciences Department
Regular Meeting
Stevens Hall Room 115
21 NOV 2016

PRESENT: Kim Weismann (Chair), Matt Peterson, Lino Azevedo, Amanda Piesik, Shannon Dunnuck, Kyle Norris, Kirby Lund, Steve Grunenwald, Lynne Raymond, Richard Stenberg, Jim Stout

GUEST: Dr. John Miller

CTO: 3:30 p.m.

Matt moved/Kirby seconded to approve 07 NOV 2016 minutes. Minutes are approved.

Kim informed department that Faculty and Staff Senates are investigating professional WSC shirts. Steve researched that Sport About charges \$10-15 per shirt, dependent on embroidery quality requested. Department will wait for Senate decision.

Kim informed us that institutions have been told to expect 85% budget for FY 2017-2019. She recommends AQIP committees not consider 1-3 year projects involving new buildings or capital projects. Some department members still feel wish lists are part of the planning and AQIP process, over which the WSC President has final say.

Dr. Miller will take question of undergraduate teaching assistants to 01 DEC Academic Affairs meeting and report back to us.

Dr. Miller said that, while MiSU is WSC's regional 4-year institution, VCSU and MaSU have been more deliberate and active in working with us on program articulations. VCSU wants to complete articulations in Business Administration, Business Education, English Education, and Elementary Education. Questions about those articulations should be directed to Dr. Miller ASAP. MiSU is working with at least one Williston student to prepare them to switch to the two years of MiSU's Social Work program.

Dr. Miller notified department that WSC will pilot EdReady's English Placement instrument.

Kim and Dr. Miller and Richard presented information about the SBHE attempt to meet a Legislative directive about standard faculty sick leave policy and procedure by 15 DEC.

A Department Lunch is planned for Noon on WED of Finals Week. Faculty should order online from Smiling Moose Deli and note that it is part of the A&HS Department order.

Meeting adjourned at 4:33 p.m.

Respectfully submitted,

Jim Stout, Recorder